

Christiana Fire Company



Fiscal Year 2017 Budget

July 1st, 2016 – June 30th, 2017

Stations 3, 6 and 12
New Castle County, Delaware

Rich Perillo – Fire Chief
John Saville - President



CHRISTIANA FIRE COMPANY

2 East Main Street
Christiana, DE 19702

June 1st, 2016

To: Christiana Fire Company Board of Directors

CC: Christiana Fire Company Members
Delaware State Auditor's Office

From: Jeffrey D. Shields
Treasurer – Christiana Fire Company

RE: Fiscal Year 2017 Proposed Operating and Capital Budget

Please find enclosed the 2017 Fiscal Year Operating and Capital Budgets. This budget was posted for membership review prior to the June Board of Directors Meeting in compliance with Christiana Fire Company Documented Policy DP-FIN-004.

This budget will be presented to the Board of Director's at the regularly scheduled June Board of Director's meeting scheduled on June 14th at 7:30 PM at Station 12.

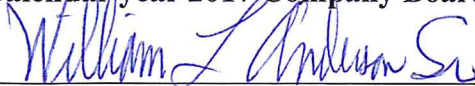
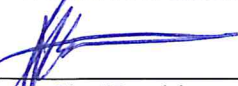


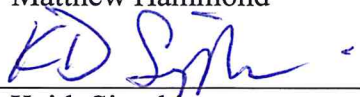
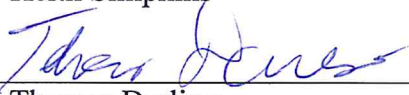
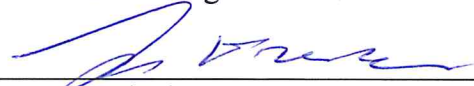
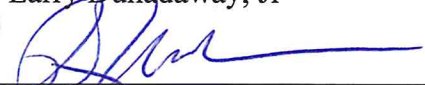
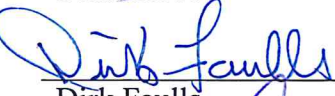


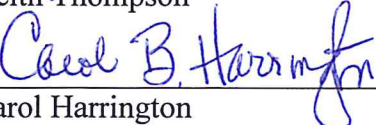
The following page is the approval and authorization signature page, which will be signed-off by the Board of Director's during their regularly scheduled June meeting.

Respectfully Submitted,

Jeffrey D. Shields
Treasurer
Christiana Fire Company

Approvals:

Calendar year 2017 Company Board of Directors:

 William Anderson, Sr.	Station 3 – 1 yr	6/14/2016 Date
 Kevin Hawkins	Station 3 – 2 yr	6/14/2016 Date
 Robert McFarland	Station 3 – 3 yr	6/14/2016 Date
 Matthew Hammond	Station 6 – 1 yr	6/21/2016 Date
 Keith Simpkins	Station 6 – 2 yr	6/21/2016 Date
 Thomas Darling	Station 6 – 3 yr	6/14/16 Date
 Larry Duhadaway, Jr	Station 12 – 1 yr	6/14/16 Date
 Brian Reeder	Station 12 – 2 yr	6/14/16 Date
 Dirk Faulls	Station 12 – 3 yr	6/14/16 Date
 James Landon	External – Legal	6/14/16 Date
 Keith Thompson	External – Financial	6/22/16 Date
 Carol Harrington	External - Community	6/14/16 Date

Authorization:

 Howard Hammel	Vice President – Chair BOD	14 June 2016 Date
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EXECUTIVE SUMMARY

The Christiana Fire Company (CFC), has prepared its 2017 Fiscal Year Operating and Capital Budgets. The budget was prepared with input from administrative staff, operations staff and board of directors over a series of meetings from April 17th, 2016 to May 22nd 2016. The total Operating Income forecast for CFC is \$4,075,400 and the total Operating Expense is forecast to be \$3,200,675 (ex depreciation). This leaves a total Operating Surplus of \$874,275. The Capital Budget for Fiscal Year 2017 is \$347,900. CFC will pay down liabilities during FY2017 of \$328,333 as regularly scheduled payments and an additional \$60,000 will be applied to the principal of the Ambulance Loan. A total of \$138,490 is forecast to be transferred to savings for long-term capital projects.

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Operating Budget

A summary of the Christiana Fire Company’s forecasted Operations budget is shown in Table 1. Operations income for fiscal year 2017 is \$4,075,400. The largest source of income for CFC is its program services ambulance billing income and the second largest source of income is The State of Delaware’s Fire Insurance Appropriation. Operations Expenses are forecast to be \$3,200,675 with the largest operational expense being the staffing salaries for 21 full time employees and additional part time positions. This leaves an operating surplus of \$874,725.

The operations surplus will be used to pay down debt of liabilities due in 2017 and also to make an additional principal payment for the Ambulance loan, in order to pay the loan off by 2019. A capital budget of \$347,900 is projected for Fiscal Year 2017.

The remaining amount of \$138,490 will be transferred to reserve accounts to help meet long term project and capital intensive needs.

Table 1. Fiscal Year 2017 Christiana Fire Operating Budget Summary

Operations Income	\$4,075,400
Operations Expenses	<u>\$3,200,675</u>
Operations Surplus	\$874,725
Liability Payments due in 2017	(\$328,333)
Additional Principal paid against liabilities	(\$60,000)
Capital Expense Budget	<u>(\$347,900)</u>
Ending amount which will be transferred to reserve accounts	\$138,490

Income

Table 2 on the next page displays the income summary budget for Fiscal Year 2017. The largest source of income is the revenue generated from Ambulance Billing Program Services. In the last 3 years, Christiana Fire has seen a steady increase of 30% in revenue generated from this program service and is a vital part of the organization's financial success.

The second largest source of revenue for Christiana Fire are the state and county appropriations. A modest 4% increase has been seen over the past 5 years and was used as a basis in determining the amount of appropriations and support from the state and county governments.

The third largest source of revenue are donations provided by our residents and businesses in our service area. For budgeting purposes, we projected this revenue to be flat in 2017.

Finally, a minimum of \$65,000 dollars is forecast for 2017 for the sale of 3 ambulances and a command vehicle. The 3 ambulances were replaced in 2016 and a plan to replace the command vehicle will be implemented in 2017.

Further detail of income assumptions by line item can be found in Appendix A.

Table 2. Fiscal Year 2017 Budget Income Summary for the Christiana Fire Company.

Christiana Fire Company FY2017 Budget Income Summary

(Values reported in 000's)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
50000 · Members	0.525	0.525	0.575	0.575	0.925	1.125	0.625	0.525	0.525	0.525	0.525	0.525	7.500
51000 · Donations	101.100	19.600	3.600	2.100	57.100	27.100	6.600	3.600	38.600	35.600	10.600	0.600	306.200
52000 · Appropriations	68.583	84.833	98.167	98.167	125.167	98.167	98.167	105.250	105.250	105.250	105.250	105.250	1,197.500
53000 · Memorial Hall	8.292	8.292	20.792	8.292	8.292	8.292	8.292	20.792	8.292	8.292	8.292	8.292	124.500
54000 · Company Store	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	3.600
55000 · Ambulance Billing	191.700	191.700	191.700	191.700	191.700	191.700	191.700	191.700	191.700	191.700	191.700	191.700	2,300.400
56000 - Vending Income													
57000 - Special Events	10.000		10.000		10.000		10.000		10.000		10.000		60.000
58000 - Ladies Auxillary													
59000 - Convention & Parades													
60000 - Sports & Fitness													
61000 · Insurance Settlements													
62000 · Sales and Reimbursements			20.000	20.000	20.000	5.000							65.000
63000 · Rental Income													
64000 · Interest	0.583	0.583	0.583	0.583	0.583	0.583	0.583	0.583	0.583	0.583	0.583	0.583	7.000
65000 - Operations - Fire & EMS	0.058	0.058	0.058	0.058	0.058	0.058	0.058	0.058	3.058	0.058	0.058	0.058	3.700
Total Income	381.142	305.892	345.775	321.775	414.125	332.325	316.325	322.808	358.308	342.308	327.308	307.308	4,075.400

Operating Expense

Table 3 on the next page is the operating expense budget for the day-to-day operations of the Christiana Fire Company.

The largest expense forecast for the fire company are staff salaries and benefits. The department plans to on-board 8 additional full-time career staffing in 2017 bringing the total number of full-time employees to 21. In 2016, the department added a full time mechanic, and two additional career staff, which were not budgeted in 2016. The 2017 budget includes these new salaries and staffing.

The second largest expense in 2017 includes station maintenance, station utilities and fuel expense for the department's fleet. Generally, these expenses are expected to remain flat in 2017 with a slight increase in fuel due to fuel price.

The third largest expense is the expense for contract services. This includes the cost of the billing agency used for ambulance billing, the agency used for payroll, legal representation, accounting services and the agency used for fund raising mailing.

The fourth largest expense for the department is building, vehicles, liability and flood insurance. For fiscal year 2017, these expenses are expected to remain flat versus 2016.

Finally, vehicle maintenance is expected to be significantly reduced in 2017 due to the replacement of a rescue engine and 3 ambulances in 2016.

Table 3. FY 2017 Operating Expense Summary for the Christiana Fire Company.

Christiana Fire Company
FY2017 Budget Expense Summary
 (Values reported in 000's)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Annual Budget
100000 · Stations													
110000 · Buildings and Grounds	1.250	1.250	1.250	1.250	1.250	1.250	1.250	1.250	1.250	1.250	1.250	1.250	15.000
120000 · Equip. and Furn. - Capital	3.458	2.958	2.458	0.458	0.458	0.458	0.458	0.458	0.458	0.458	0.458	0.458	13.000
130000 · Stations - Maintenance	2.288	2.288	2.288	2.288	2.288	2.288	2.288	2.288	2.288	2.288	2.288	2.288	27.450
140000 · Stations - Supplies & Services	2.492	2.492	2.492	2.492	2.492	2.492	2.492	2.492	2.492	2.492	2.492	2.492	29.900
150000 · Utilities	6.733	6.733	6.733	6.733	6.733	6.733	6.733	6.733	6.733	6.733	6.733	6.733	80.800
160000 · Motor Fuels	5.750	5.750	5.750	5.750	5.750	5.750	5.750	5.750	5.750	5.750	5.750	5.750	69.000
Total 100000 · Stations	21.971	21.471	20.971	18.971	18.971	18.971	18.971	18.971	18.971	18.971	18.971	18.971	235.150
200000 · Apparatus Maintenance													
Total 200000 · Apparatus Maintenance	7.767	7.767	7.767	7.767	10.567	7.767	7.767	7.767	7.767	7.767	7.767	7.767	96.000
300000 · Operations													
310000 · Operations - Fire and Rescue	8.079	8.079	8.079	8.079	8.079	8.079	8.079	8.079	8.079	8.079	8.079	8.079	96.950
320000 · Operations - EMS	4.438	4.438	4.938	4.438	9.438	4.438	4.438	4.438	4.438	4.438	4.438	4.438	58.750
515000 · Radio	0.958	0.958	0.958	0.958	0.958	0.958	0.958	0.958	0.958	0.958	0.958	0.958	11.500
Total 300000 · Operations	13.475	13.475	13.975	13.475	18.475	13.475	13.475	13.475	13.475	13.475	13.475	13.475	167.200
500000 · Administration													
501000 · Members Expenses	14.408	6.408	5.408	4.408	4.408	7.408	4.908	4.908	4.908	4.908	4.908	4.908	71.900
502000 · Memorial Hall Expenses	2.721	2.721	11.721	2.721	2.721	3.621	2.721	11.721	2.721	2.721	2.721	2.721	51.550
503000 · Company Store Expenses	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	3.600
504000 · Refreshments	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	3.600
506000 · Contract Services	13.583	13.583	13.583	13.583	13.583	13.583	13.583	13.583	13.583	13.583	13.583	13.583	163.000
507000 · Insurance	10.018	10.018	10.018	10.018	10.018	10.018	10.018	10.018	15.018	10.018	10.018	10.018	125.220
508000 · Dues, Fees, Subscriptions	1.133	1.133	1.133	1.133	1.133	1.133	1.133	1.133	1.133	1.133	1.133	1.133	13.600
509000 · Public Safety and Fire Preventi	0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500	6.000
510000 · Banquet	-	-	-	-	-	-	-	1.000	-	-	-	-	1.000
511000 · Convention and Parade	0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500	6.000
512000 · Ladies Auxiliary Expenses	1.208	1.208	1.208	1.208	1.208	1.208	1.208	1.208	1.208	1.208	1.208	1.208	14.500
513000 · Museum	0.683	0.683	0.683	0.683	0.683	0.683	0.683	0.683	0.683	0.683	0.683	0.683	8.200
514000 · Office	4.905	4.905	4.905	4.875	7.675	8.375	4.875	4.875	4.875	4.875	4.875	4.875	64.890
516000 · Maps	0.250	-	-	-	-	-	-	-	-	-	-	-	0.250
517000 · Photography	-	-	-	-	-	-	-	-	-	-	-	-	0.000
518000 · Sports and Fitness	0.188	0.188	0.188	0.188	0.188	0.188	0.188	0.188	0.188	0.188	0.188	0.188	2.250
519000 · Loans	4.550	3.525	-	3.050	3.525	-	3.050	3.525	-	3.050	3.525	-	27.800
519810 · Fixed Assets Acquired	25.000	6.000	67.200	37.000	-	56.500	150.000	6.200	-	-	-	-	347.900
519820 · Fixed Assets Transferred	(25.000)	(6.000)	(67.200)	(37.000)	-	(56.500)	(150.000)	(6.200)	-	-	-	-	(347.900)
520000 · Training - Administration	0.333	0.333	0.333	0.333	0.333	0.333	0.333	0.333	0.333	0.333	0.333	0.333	4.000
521000 · Fund Raising Expense	3.525	0.525	3.525	0.025	3.525	0.025	3.525	0.525	6.525	0.025	3.525	0.025	25.300
Total 500000 · Administration	59.107	46.832	54.307	43.827	50.602	48.177	47.827	55.302	52.777	44.327	48.302	41.277	592.660
505000 · Employees													
Total 505000 · Employees	164.814	164.814	164.814	164.814	230.240	164.813	164.828	164.812	165.043	165.043	230.586	165.043	2,109.665
Total Expense	267.133	254.358	261.833	248.853	328.854	253.202	252.867	260.326	258.032	249.582	319.100	246.532	3,200.675
Net Ordinary Income	114.008	51.533	83.942	72.922	85.271	79.123	63.458	62.482	100.276	92.726	8.208	60.776	874.725

Analysis of Variances

Figure 1 on the next page is a waterfall chart, which represents the variances vs. the projected 10 +2 operating surplus in 2016. The operating surplus in 2016 is expected to be about \$921,603. The operating surplus in 2017 is expected to be \$874,725. This represents a net change year over year of about \$46,878.

The largest headwind is an increase in salaries of \$394,000. The descriptions of the increase are shown in Table 4:

Table 4. FY2017 Increase in Staffing Impact

Mechanic (Not Budgeted in 2016)	\$80,000
2 Additional Full Time Career Employees (Not Budgeted in 2016)	\$125,000
8 Additional Full Time Career Employees in 2017	\$484,400
Part Time Mechanic	\$14,300
Part Time Pay Reduction as a result of hiring career staffing	<u>(\$310,100)</u>
Difference	\$394,000

Additional headwind includes a reduction in revenue due to the sale of equipment in 2017 versus 2016. In 2016, the department sold a rescue engine for \$300,000. In 2017, the department will see some reduction in this revenue as only 3 ambulances and a command vehicle will be sold.

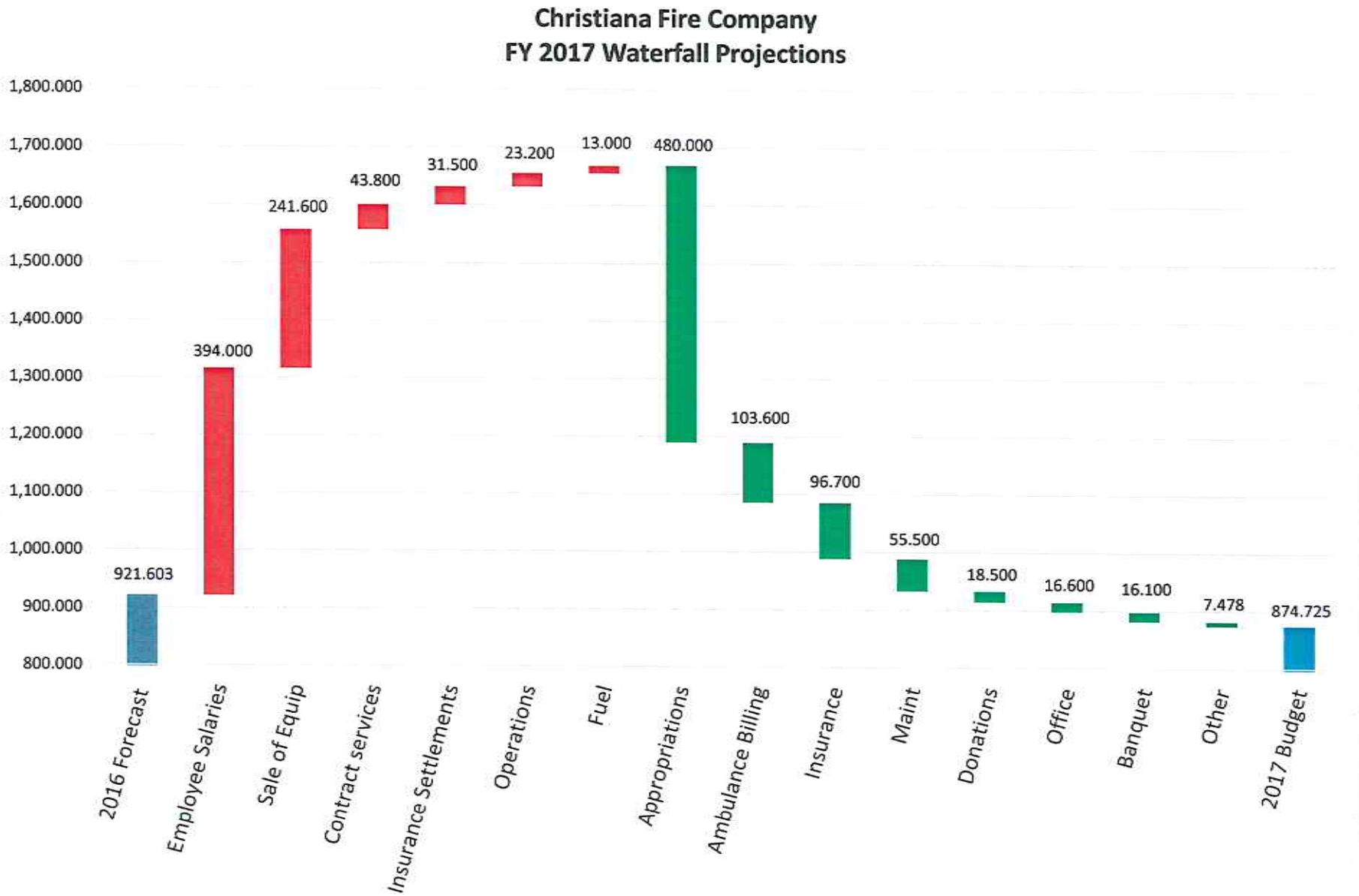
Contract services is forecast to be a higher expense in 2017 versus 2016 due to increase in ambulance billing and accounting services.

The largest tailwind shown in Figure 1 are appropriations. This primarily has to do with an accounting practice change where the income is now accrued over the entire year instead of the month earned. This brings the 2016 appropriations forward since the largest appropriations are issued in April. The same can be said for insurance tailwinds shown on the chart.

Ambulance billing revenue is expected to be higher in 2017 as the additional staffing will allow more ambulances to be in service. This forecast is a modest increase in call volume handled by Christiana Fire personnel.

Finally, vehicle maintenance material spend is expected to be \$55,000 less than the previous year, due to the modernization of the fleet.

Figure 1. FY 2017 Analysis of Variances versus FY2016 for the Christiana Fire Company.



Capital Budget

Table 5 is the capital budget project list for the fiscal year 2017. The largest capital project is the refurbishment of Ladder 12. The details of what has been planned for in the refurbishment is detailed in Table 6.

Ladder 6 carry-over work from 2016 is forecast to be \$25,000.

Table 5. FY2017 Capital Budget Expense for Christiana Fire Company

Description of Project	\$
Replace Concrete Stn 12 Generator	10,000
Refurbish Ladder 12	150,000
Replace DOV 1 with new Tahoe	45,000
STA 3 and 6 Servers	16,000
New Computers (4)	5,500
Stn 12 Office Window	7,500
Replace master intake valves 126 &124	6,000
Ladder 6	25,000
Gear Washer	5,000
Gear Dryer	8,500
Washer/Dryer Install (Clothes & Gear)	7,500
Forcible Entry Prop	6,200
Lockers Stn 12	9,000
Cubicle Lockers Stn 12	7,200
Thermal Imaging Camera	11,500
Replace Station 6 Asphalt	20,000
Bar Upgrades	8,000
	-
Total	\$347,900

Table 6. Ladder 12 Refurbishment Project

Description of Work	\$
Paint and Refurbish Ladder Main	40,000
Refurbish Electrical & Hydraulics	70,000
Repair or Replace the Generator	20,000
Repair the SCBA fill Station	20,000
Total	\$150,000

Conclusion

The Christiana Fire Company has finalized its budget for the Fiscal Year 2017. The capital expenses are higher than normally expected due to the refurbishment costs of Ladder 12. Even with the higher capital expenses, the fire company is financially stable and projected income supports the hiring of additional staffing to support its program services.

Appendix A

Christiana Fire Company
FY2017 Budget Income Summary

(Values reported in 000's)

FY Month 12

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
50000 - Members	0.525	0.525	0.575	0.575	0.925	1.125	0.625	0.525	0.525	0.525	0.525	0.525	7.500
51000 - Donations	101.100	19.600	3.600	2.100	57.100	27.100	6.600	3.600	38.600	35.600	10.600	0.600	306.200
52000 - Appropriations	68.583	84.833	98.167	98.167	125.167	98.167	98.167	105.250	105.250	105.250	105.250	105.250	1,197.500
53000 - Memorial Hall	8.292	8.292	20.792	8.292	8.292	8.292	8.292	20.792	8.292	8.292	8.292	8.292	124.500
54000 - Company Store	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	3.600
55000 - Ambulance Billing	191.700	191.700	191.700	191.700	191.700	191.700	191.700	191.700	191.700	191.700	191.700	191.700	2,300,400
56000 - Vending Income	-	-	-	-	-	-	-	-	-	-	-	-	-
57000 - Special Events	10.000	-	10.000	-	10.000	-	10.000	-	10.000	-	10.000	-	60.000
58000 - Ladies Auxillary	-	-	-	-	-	-	-	-	-	-	-	-	-
59000 - Convention & Parades	-	-	-	-	-	-	-	-	-	-	-	-	-
60000 - Sports & Fitness	-	-	-	-	-	-	-	-	-	-	-	-	-
61000 - Insurance Settlements	-	-	-	-	-	-	-	-	-	-	-	-	-
62000 - Sales and Reimbursements	-	-	20.000	20.000	20.000	5.000	-	-	-	-	-	-	65.000
63000 - Rental Income	-	-	-	-	-	-	-	-	-	-	-	-	-
64000 - Interest	0.583	0.583	0.583	0.583	0.583	0.583	0.583	0.583	0.583	0.583	0.583	0.583	7.000
65000 - Operations - Fire & EMS	0.058	0.058	0.058	0.058	0.058	0.058	0.058	0.058	3.058	0.058	0.058	0.058	3.700
Total Income	381.142	305.892	345.775	321.775	414.125	332.325	316.325	322.808	358.308	342.308	327.308	307.308	4,075.400

FY 2017 CFC Operating Income Budget

Ordinary Income/Expense	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Income													
49900 - Uncategorized Income													
50000 - Members													
50010 - Dues			\$ 50	\$ 50	\$ 400		\$ 100						\$ 600
50020 - Pension						\$ 600							\$ 600
50030 - Alpha Pages													
50040 - Uniforms													
50050 - 50 - 50	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 300
50060 - Junior Members													\$ -
50070 - Careest Employee Union Dues	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 4,000
50080 - Careest Emploee SIRA	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 2,000
50090 - Members - Other													\$ -
Total 50000 - Members	\$ 525	\$ 525	\$ 575	\$ 575	\$ 925	\$ 1,225	\$ 625	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525	\$ 7,500
51000 - Donations													
51010 - Fire Fund Drive		\$ 12,000			\$ 50,000	\$ 25,000	\$ 5,000	\$ 2,000	\$ 2,000				\$ 96,000
51020 - Ambulance Fund Drive	\$ 96,500	\$ 7,000	\$ 3,000	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 119,000
51030 - Capital Fund Drive	\$ 4,000							\$ -	\$ 36,000	\$ 35,000	\$ 10,000		\$ 85,000
51040 - Business Fund Drive													\$ -
51045 - Black Friday Donations					\$ 5,000								\$ 5,000
51050 - Memorial Gifts	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 500
51060 - Service Donations	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 3,500
51065 - Contributed Services													\$ -
51070 - Fire Prevention Donations													\$ -
51080 - United Way	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 2,000
51085 - Online Donations	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 1,200
51090 - FDNY Heroes Fund													\$ -
51094 - Greg Duker Fund													\$ -
51096 - Latomus Fire Prevention Fund													\$ -
51099 - Donations - Other													\$ -
Total 51000 - Donations	\$ 191,100	\$ 19,600	\$ 3,600	\$ 2,100	\$ 57,100	\$ 27,100	\$ 6,400	\$ 3,400	\$ 38,400	\$ 35,600	\$ 10,400	\$ 600	\$ 316,100
52000 - Appropriations													
52100 - Appropriations - Fire													\$ -
52110 - State of DE - Insurance Tax		\$ 150,000	\$ 160,000							\$ 530,000			\$ 800,000
52120 - State of Delaware - Grants													\$ -
52130 - New Castle County - Grants													\$ -
52131 - Fire Appropriation	\$ 167,000												\$ 167,000
52132 - Ambulance Appropriation	\$ 78,000												\$ 78,000
52133 - Basic Rescue Appropriation	\$ 28,000												\$ 28,000
52130 - New Castle County - Grants - Other													\$ -
Total 52130 - New Castle County - Grants													\$ -
52140 - NCC Development Impact Fees													\$ -
52160 - New Castle County Permit Fees					\$ 27,000						\$ 20,000		\$ 47,000
52100 - Appropriations - Fire - Other													\$ -
Total 52100 - Appropriations - Fire													\$ -
52150 - AFF Grant													\$ -
52200 - Appropriations - EMS													\$ -
52210 - State of DE - Insurance Tax (Red Light)		\$ 85,000						\$ 35,000					\$ 170,000
52220 - State of Delaware - Grants													\$ -
52225 - State EMS Assessment													\$ -
52230 - New Castle County - Grants													\$ -
52200 - Appropriations - EMS - Other													\$ -
Total 52200 - Appropriations - EMS													\$ -
52000 - Appropriations - Other													\$ -
Total 52000 - Appropriations	\$ 273,000	\$ 195,000	\$ 160,000	\$ -	\$ 27,000	\$ -	\$ -	\$ 85,000	\$ -	\$ 550,000	\$ -	\$ -	\$ 1,290,000
16' - Jul Accrual	\$ (250,250)	\$ 22,750	\$ 22,750	\$ 22,750	\$ 22,750	\$ 22,750	\$ 22,750	\$ 22,750	\$ 22,750	\$ 22,750	\$ 22,750	\$ 22,750	\$ -
16' - Apr Accrual	\$ 45,833	\$ 45,833	\$ 45,833	\$ 45,833	\$ 45,833	\$ 45,833	\$ 45,833	\$ 45,833	\$ 45,833	\$ 45,833	\$ 45,833	\$ 45,833	\$ -
16' - Aug Accrual		\$ (178,750)	\$ 16,250	\$ 16,250	\$ 16,250	\$ 16,250	\$ 16,250	\$ 16,250	\$ 16,250	\$ 16,250	\$ 16,250	\$ 16,250	\$ -
16' - Sep Accrual			\$ (146,667)	\$ 13,333	\$ 13,333	\$ 13,333	\$ 13,333	\$ 13,333	\$ 13,333	\$ 13,333	\$ 13,333	\$ 13,333	\$ -
17' - Feb Accrual								\$ (77,917)	\$ 7,083	\$ 7,083	\$ 7,083	\$ 7,083	\$ -
17' - Apr Accrual									\$ (504,167)	\$ 45,833	\$ 45,833	\$ 45,833	\$ -
Total	\$ 48,543.33	\$ 84,833.33	\$ 98,166.67	\$ 98,166.67	\$ 125,166.67	\$ 98,166.67	\$ 98,166.67	\$ 105,250.00	\$ 105,250.00	\$ 105,250.00	\$ 105,250.00	\$ 105,250.00	\$ 1,137,500
52300	\$ (204,437)	\$ (110,167)	\$ (61,833)	\$ 98,167	\$ 98,167	\$ 98,167	\$ 98,167	\$ 26,250	\$ 105,250	\$ (444,750)	\$ 105,250	\$ 105,250	\$ -

Christiana Fire Company Inc.
Profit & Loss
July 2015 through June 2018

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
53000 - Memorial Hall													
53010 - Hall Rentals	\$ 2,583	\$ 2,583	\$ 2,583	\$ 2,583	\$ 2,583	\$ 2,583	\$ 2,583	\$ 2,583	\$ 2,583	\$ 2,583	\$ 2,583	\$ 2,583	\$ 31,000
53015 - Kitchen Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
53020 - Catering Fees	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 292	\$ 3,300
53030 - Beverage Sales	\$ 5,417	\$ 5,417	\$ 5,417	\$ 5,417	\$ 5,417	\$ 5,417	\$ 5,417	\$ 5,417	\$ 5,417	\$ 5,417	\$ 5,417	\$ 5,417	\$ 65,000
53040 - Sales of Product Income													
53105 - Special Events Income			\$ 12,500										\$ 12,500
53000 - Memorial Hall - Other								\$ 12,500					\$ 12,500
Total 53000 - Memorial Hall	\$ 8,292	\$ 8,292	\$ 20,792	\$ 8,292	\$ 8,292	\$ 8,292	\$ 8,292	\$ 20,792	\$ 8,292	\$ 8,292	\$ 8,292	\$ 8,292	\$ 124,500
54000 - Company Store													
54010 - Sale of Merchandise	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 3,600
54000 - Company Store - Other													
Total 54000 - Company Store	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 3,600
55000 - Ambulance Billing													
55005 - Rescue Billing Income													
55010 - Ambulance Billing Income	\$ 191,700	\$ 191,700	\$ 191,700	\$ 191,700	\$ 191,700	\$ 191,700	\$ 191,700	\$ 191,700	\$ 191,700	\$ 191,700	\$ 191,700	\$ 191,700	\$ 2,300,400
55000 - Ambulance Billing - Other													
Total 55000 - Ambulance Billing	\$ 191,700	\$ 191,700	\$ 191,700	\$ 191,700	\$ 191,700	\$ 191,700	\$ 191,700	\$ 191,700	\$ 191,700	\$ 191,700	\$ 191,700	\$ 191,700	\$ 2,300,400
56000 - Vending Income													
Total 56000 - Vending Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
57000 - Special Events													
57020 - Banquet Income													
51097 - Fund Drive - New Bldg @ OBP/273	\$ 10,000		\$ 10,000		\$ 10,000		\$ 10,000		\$ 10,000		\$ 10,000		\$ 60,000
51098 - Junior Member Fund Raising													\$ -
57000 - Special Events - Other													\$ -
Total 57000 - Special Events	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 60,000
58000 - Ladies Auxiliary Income													\$ -
58010 - Ladies Pension													\$ -
59000 - Convention and Parades													
59010 - Reimbursed Convention Expenses													
59020 - Parade Prizes													
59000 - Convention and Parades - Other													
Total 59000 - Convention and Parades													
60000 - Sports and Fitness Income													
60010 - Sport Events													
60000 - Sports and Fitness Income - Other													
Total 60000 - Sports and Fitness Income													
61000 - Insurance Settlements													
61010 - Insurance - Buildings													
61020 - Insurance - Vehicles													
61030 - Insurance - Liability													
61090 - Insurance - Credit to Expenses													
61000 - Insurance Settlements - Other													
Total 61000 - Insurance Settlements													\$ -
62000 - Sales and Reimbursements													
62010 - Sale of Real Estate													\$ -
62020 - Sale of Equipment			\$ 20,000	\$ 20,000	\$ 20,000	\$ 5,000							\$ 65,000
62030 - Reimbursed Expenses													\$ -
62040 - Vendor Discounts													\$ -
62000 - Sales and Reimbursements - Other													\$ -
Total 62000 - Sales and Reimbursements	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000

Christiana Fire Company Inc.
Profit & Loss
July 2015 through June 2016

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	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
63000 - Rental Income													
63010 - Rental of Facilities													
63000 - Rental Income - Other													
Total 63000 - Rental Income													
64000 - Interest													
64010 - Checking Accounts Interest	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	500
64020 - Savings Accounts Interest	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	1,500
64030 - Investment Accounts Interest	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	2,500
64500 - Investment Income	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	\$ 208	2,500
64000 - Interest - Other													
Total 64000 - Interest	\$ 583	\$ 583	\$ 583	\$ 583	\$ 583	\$ 583	\$ 583	\$ 583	\$ 583	\$ 583	\$ 583	\$ 583	7,000
65000 - Operations - Fire and EMS													
65100 - Document Income													
65110 - Fire Reports	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	500
65120 - EMS Reports	\$ 17	\$ 17	\$ 17	\$ 17	\$ 17	\$ 17	\$ 17	\$ 17	\$ 17	\$ 17	\$ 17	\$ 17	200
65100 - Document Income - Other													
Total 65100 - Document Income	\$ 59	\$ 59	\$ 59	\$ 59	\$ 59	\$ 59	\$ 59	\$ 59	\$ 59	\$ 59	\$ 59	\$ 59	700
65200 - Training Income													
65210 - EMS Training Recovery													
65220 - Fire Training Recovery													
65230 - Outside Company Training Pymts													
65200 - Training Income - Other													
Total 65200 - Training Income													
65300 - Fire Prevention Income									\$ 3,000				\$ 3,000
65000 - Operations - Fire and EMS - Other													
Total 65000 - Operations - Fire and EMS	\$ 59	\$ 59	\$ 59	\$ 59	\$ 59	\$ 59	\$ 59	\$ 59	\$ 3,059	\$ 59	\$ 59	\$ 59	\$ 3,700
92000 - Facilities Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
93000 - Apparatus Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
94000 - Anniversary Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
94090 - Loans & Short Term Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Income	\$ 382,142	\$ 305,892	\$ 345,775	\$ 321,775	\$ 434,425	\$ 332,325	\$ 316,325	\$ 322,808	\$ 356,308	\$ 342,308	\$ 327,308	\$ 307,308	\$ 4,075,400
Cost of Goods Sold													
550000 - COGS - Basis of Investments													
Total COGS													
Gross Profit													

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account: 50000 Members

Prepared By: Budget Committee

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
50010 Dues	\$600	FY2016 Perfomance	
50020 Pension	\$600	FY2016 Perfomance	
50030 Alpha Pagers	\$0	No budget	
50040 Uniforms	\$0	No budget	
50050 50 - 50	\$300	FY2016 Perfomance	
50060 Junior Members	\$560	FY2016 Perfomance	
50070 Career Union Dues	\$4,000	\$30/month * 18 Employees	
50080 Career SIRA	\$2,000	\$100/month +	
TOTAL	\$8,060		

Notes:

**Christiana Fire Company
Budget Worksheet
FY 2017**

FY 2017

Budget Account: 51000Prepared By: Budget Committee

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
51010 Fund Drive - Fire	\$96,000	FY2016 Basis	
51020 Fund Drive - Ambulance	\$113,000	FY2016 Basis	
51030 Fund Drive - Capital	\$85,000	FY2016 Basis	
51045 Black Friday Donations	\$5,000	FY2016 Basis	
51050 Memorial Gifts	\$500	FY2016 Basis	
51060 Service Donations	\$3,500	FY2016 Basis	
51070 Fire Prevention Donations	\$0	FY2016 Basis	
51080 United Way	\$2,000	FY2016 Basis	
51085 Online Donations	\$1,200	FY2016 Basis	
TOTAL	\$306,200		

Notes:

**Christiana Fire Company
Budget Worksheet
FY 2017**

FY 2017

Budget Account: 52100 Appropriations - Fire

Prepared By: Budget Committee

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
52110 State of DE - Insurance Tax	\$800,000	Based on FY2016; 4% Increase for Fire Appropriation. Keep Amb/Rescue the same as FY2016	
52120 State of Delaware - Grants	\$0		
52130 New Castle County -			
52131 Fire	\$167,000	FY2016	
52132 Ambulance	\$78,000	FY2016	
52133 Basic Rescue	\$28,000	FY2016	
Total 52130 New Castle County	\$273,000		
52140 NCC Impact Fees	\$0	L6 improved services; Will not consider impact fees in the budget, since this is a 1:1 replacement of expenses	
52160 NCC Permit Fees	\$47,000	Based on FY2016	
TOTAL	\$1,120,000		

Notes:

**Christiana Fire Company
Budget Worksheet
FY 2017**

FY 2017

Budget Account: | 52200 Appropriations - EMS

Prepared By: _____

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
52210 State of DE - Insurance Tax	\$170,000	Red Light Fines . \$85,000 x2	
52220 State of Delaware - Grants	\$0		
52230 New Castle County - Grants	\$0		
TOTAL	\$170,000		

Notes:

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account: 52150 - AFF Grant

Prepared By: Budget Committee

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
52150 - AFF Grant			Will make an addendum to the budget if successful	
TOTAL	\$0.00			

Notes:

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account: 53000 Memorial Hall

Prepared By: John Saville

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
53010	\$ 31,000	Memorial Hall Rental - FY2016	
53015	\$ -	Kitchen Rental	
53020	\$ 3,500	Catering Fees	
53030	\$ 65,000	Beverage Sales	
53105	\$ 25,000	Special Event Income - Hall FundRaiser - Comedy Show (x2) - Santa Luncheon	
TOTAL	\$124,500		

Notes:

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account:

55000 Ambulance Billing

Prepared By:

Jeff

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
55005 Rescue Billing	\$0		
55010 Ambulance Billing	\$2,300,400	10,000 EMS Calls * \$210 average per call Additional 80 calls per month *\$210 with increased staffing	
		\$ 201,600	
		\$191,700	
		Per month	
TOTAL	\$2,300,400		

Notes:

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account: 57000 Special Events

Prepared By: Budget Committee

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
57020 Banquet Income	\$0		
51097 Fund Drive - New Bldg @ OBP/273	\$60,000	Coach bingo (6) - \$10,000/bingo (revenue)	
TOTAL	\$60,000		

Notes:

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account: 59000 Convention and Parades

Prepared By: Budget Committee

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
59000 Convention and Parades			
59010 Reimbursed Conv Exp	\$0		
59020 Parade Prizes	\$0		
Total 59000 Convention and Parades	\$0		
TOTAL	\$0		

Notes:

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account: 61000 Insurance Settlements

Prepared By: Budget Committee

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
61010 Insurance - Buildings	\$0	Will ammend budget later in the year, if needed	
61020 Insurance - Vehicles	\$0		
61030 Insurance - Liability	\$0		
61090 - Credit to Expenses	\$0		
TOTAL	\$0		

Notes:

**Christiana Fire Company
Budget Worksheet
FY 2017**

FY 2017

Budget Account:

62000 Sales and Reimbursements

Prepared By:

Budget committee

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
62010 Sale of Real Estate	\$0		
62020 Sale of Equipment	\$65,000	Sale of Ambulances - \$60,000, Sale of DOV-1 - \$5000	
62030 Reimbursed Expenses	\$0.00		
62040 Vendor Discounts	\$0.00		
TOTAL	\$65,000.00		

Notes:

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account: 63000 Rental Income

Prepared By: Budget Committee

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
63010 Rental of Facilities	\$0		
TOTAL	\$0		

Notes:

**Christiana Fire Company
Budget Worksheet
FY 2017**

FY 2017

Budget Account: 64000 Interest Income

Prepared By: Budget Committee

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
64010 Checking Interest	\$500		
64020 Savings Interest	\$1,500		
64030 Investment Interest	\$2,500		
64500 Vanguard Interest	\$2,500		
TOTAL	\$7,000.00		

Notes:

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account:

65000 Operations - Fire and EMS

Prepared By:

Budget Committee

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
65100 Document Income			
65110 Fire Reports	\$500		
65120 EMS Reports	\$200		
Total 65100 Document Income	\$700		
65200 Training Income			
65210 EMS Training Recovery	\$0		
65220 Fire Training Recovery	\$0		
65230 Outside Company Training Pymts	\$0		
Total 65200 Training Income	\$0		
65300 Fire Prevention Income	\$3,000		
TOTAL	\$3,700		

Notes:

Appendix B

Christiana Fire Company
FY2017 Budget Expense Summary

(Values reported in 000s)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Annual Budget
100000 · Stations													
110000 · Buildings and Grounds	1.250	1.250	1.250	1.250	1.250	1.250	1.250	1.250	1.250	1.250	1.250	1.250	15.000
120000 · Equip. and Furn. - Capital	3.458	2.958	2.458	0.458	0.458	0.458	0.458	0.458	0.458	0.458	0.458	0.458	13.000
130000 · Stations - Maintenance	2.288	2.288	2.288	2.288	2.288	2.288	2.288	2.288	2.288	2.288	2.288	2.288	27.450
140000 · Stations - Supplies & Services	2.492	2.492	2.492	2.492	2.492	2.492	2.492	2.492	2.492	2.492	2.492	2.492	29.900
150000 · Utilities	6.733	6.733	6.733	6.733	6.733	6.733	6.733	6.733	6.733	6.733	6.733	6.733	80.800
160000 · Motor Fuels	5.750	5.750	5.750	5.750	5.750	5.750	5.750	5.750	5.750	5.750	5.750	5.750	69.000
Total 100000 · Stations	21.971	21.471	20.971	18.971	18.971	18.971	18.971	18.971	18.971	18.971	18.971	18.971	235.150
200000 · Apparatus Maintenance													
Total 200000 · Apparatus Maintenance	7.767	7.767	7.767	7.767	10.567	7.767	7.767	7.767	7.767	7.767	7.767	7.767	96.000
300000 · Operations													
310000 · Operations - Fire and Rescue	8.079	8.079	8.079	8.079	8.079	8.079	8.079	8.079	8.079	8.079	8.079	8.079	96.950
320000 · Operations - EMS	4.438	4.438	4.938	4.438	9.438	4.438	4.438	4.438	4.438	4.438	4.438	4.438	58.750
515000 · Radio	0.958	0.958	0.958	0.958	0.958	0.958	0.958	0.958	0.958	0.958	0.958	0.958	11.500
Total 300000 · Operations	13.475	13.475	13.975	13.475	18.475	13.475	13.475	13.475	13.475	13.475	13.475	13.475	167.200
500000 · Administration													
501000 · Members Expenses	14.408	6.408	5.408	4.408	4.408	7.408	4.908	4.908	4.908	4.908	4.908	4.908	71.900
502000 · Memorial Hall Expenses	2.721	2.721	11.721	2.721	2.721	3.621	2.721	11.721	2.721	2.721	2.721	2.721	51.550
503000 · Company Store Expenses	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	3.600
504000 · Refreshments	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	0.300	3.600
506000 · Contract Services	13.583	13.583	13.583	13.583	13.583	13.583	13.583	13.583	13.583	13.583	13.583	13.583	163.000
507000 · Insurance	10.018	10.018	10.018	10.018	10.018	10.018	10.018	10.018	15.018	10.018	10.018	10.018	125.220
508000 · Dues, Fees, Subscriptions	1.133	1.133	1.133	1.133	1.133	1.133	1.133	1.133	1.133	1.133	1.133	1.133	13.600
509000 · Public Safety and Fire Preventi	0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500	6.000
510000 · Banquet	-	-	-	-	-	-	-	1.000	-	-	-	-	1.000
511000 · Convention and Parade	0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500	6.000
512000 · Ladies Auxiliary Expenses	1.208	1.208	1.208	1.208	1.208	1.208	1.208	1.208	1.208	1.208	1.208	1.208	14.500
513000 · Museum	0.683	0.683	0.683	0.683	0.683	0.683	0.683	0.683	0.683	0.683	0.683	0.683	8.200
514000 · Office	4.905	4.905	4.905	4.875	7.675	8.375	4.875	4.875	4.875	4.875	4.875	4.875	64.890
516000 · Maps	0.250	-	-	-	-	-	-	-	-	-	-	-	0.250
517000 · Photography	-	-	-	-	-	-	-	-	-	-	-	-	0.000
518000 · Sports and Fitness	0.188	0.188	0.188	0.188	0.188	0.188	0.188	0.188	0.188	0.188	0.188	0.188	2.250
519000 · Loans	4.550	3.525	-	3.050	3.525	-	3.050	3.525	-	3.050	3.525	-	27.800
519810 · Fixed Assets Acquired	25.000	6.000	67.200	37.000	-	56.500	150.000	6.200	-	-	-	-	347.900
519820 · Fixed Assets Transferred	(25.000)	(6.000)	(67.200)	(37.000)	-	(56.500)	(150.000)	(6.200)	-	-	-	-	(347.900)
520000 · Training - Administration	0.333	0.333	0.333	0.333	0.333	0.333	0.333	0.333	0.333	0.333	0.333	0.333	4.000
521000 · Fund Raising Expense	3.525	0.525	3.525	0.025	3.525	0.025	3.525	0.525	6.525	0.025	3.525	0.025	25.300
Total 500000 · Administration	59.107	46.832	54.307	43.827	50.602	48.177	47.827	55.302	52.777	44.327	48.302	41.277	592.660
505000 · Employees													
Total 505000 · Employees	164.814	164.814	164.814	164.814	230.240	164.813	164.828	164.812	165.043	165.043	230.586	165.043	2,109.665
Total Expense	267.133	254.358	261.833	248.853	328.854	253.202	252.867	260.326	258.032	249.582	319.100	246.532	3,200.675
Net Ordinary Income	114.008	51.533	83.942	72.922	85.271	79.123	63.458	62.482	100.276	92.726	8.208	60.776	874.725
Other Expense													
600000 · Depreciation	45.000	45.000	45.000	45.000	45.000	45.000	45.000	45.000	45.000	45.000	45.000	45.000	540.000
700000 · Period Expense	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Expense	45.000	45.000	45.000	45.000	45.000	45.000	45.000	45.000	45.000	45.000	45.000	45.000	540.000
Net Income	69.008	6.533	38.942	27.922	40.271	34.123	18.458	17.482	55.276	47.726	(36.792)	15.776	334.725

FY 2017 CFC Operating Expense Budget

505000 - Employees

505100 - Career Employees

505110 - Salaries - Career	\$ 65,539	\$ 65,539	\$ 65,539	\$ 65,539	\$ 98,307	\$ 65,539	\$ 65,539	\$ 65,538	\$ 65,538	\$ 65,538	\$ 98,307	\$ 65,538	\$ 852,000
505120 - FICA/MC Expense - Career	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250	\$ 75,000
505130 - Benefits - Career	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 216,000
505140 - Supplies and Equipment - Career	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 10,000
505150 - Medical - Career	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
505160 - Career Driving Records	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 500
505170 - Career Employees - other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
505180 - Union Dues	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 333	\$ 4,000
505190 - Career Employee SIRA	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 2,000
505100 - Career Employees - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pension	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 30,000
Total 505100 - Career Employees	\$ 93,664	\$ 93,664	\$ 93,664	\$ 93,664	\$ 126,432	\$ 93,664	\$ 93,664	\$ 93,663	\$ 93,663	\$ 93,663	\$ 126,432	\$ 93,663	\$ 1,189,500

505200 - Part Time Employees

505210 - Salaries - Part Time	\$ 48,200	\$ 48,200	\$ 48,200	\$ 48,200	\$ 72,000	\$ 48,200	\$ 48,200	\$ 48,200	\$ 48,200	\$ 48,200	\$ 72,000	\$ 48,200	\$ 626,000
505220 - FICA/MC Expense - PT	\$ 3,675	\$ 3,675	\$ 3,675	\$ 3,675	\$ 5,475	\$ 3,675	\$ 3,675	\$ 3,675	\$ 3,675	\$ 3,675	\$ 5,475	\$ 3,675	\$ 47,700
505230 - Benefits - Part Time	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 5,000
505240 - Supplies and Equipment - PT	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 1,000
505250 - Medical - PT	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 1,000
505260 - Part Time Staff Driving Record	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 500
505270 - Part Time Employees - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
505200 - Part Time Employees - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total 505200 - Part Time Employees	\$ 52,500	\$ 52,500	\$ 52,500	\$ 52,500	\$ 78,100	\$ 52,500	\$ 52,500	\$ 52,500	\$ 52,500	\$ 52,500	\$ 78,100	\$ 52,500	\$ 681,200

505300 - Administrative Employees

505310 - Salaries - Administrative	\$ 4,193	\$ 4,193	\$ 4,193	\$ 4,193	\$ 6,288	\$ 4,192	\$ 4,192	\$ 4,192	\$ 4,192	\$ 4,192	\$ 6,288	\$ 4,192	\$ 54,500
505320 - FICA/MC Expense - Admin.	\$ 318	\$ 318	\$ 318	\$ 318	\$ 318	\$ 318	\$ 318	\$ 318	\$ 318	\$ 318	\$ 318	\$ 318	\$ 3,815
505330 - Benefits - Administrative	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 12,000
505340 - Supplies and Equipment - Admin.	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 42	\$ 500
505350 - Medical - Administrative	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
505360 - Admin Driving Record	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15	\$ -	\$ -	\$ -	\$ -	\$ 15
505370 - Admin. Employee - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
505380 - Employee Unemployment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
505300 - Administrative Employees - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total 505300 - Administrative Employees	\$ 5,553	\$ 5,553	\$ 5,553	\$ 5,553	\$ 7,648	\$ 5,552	\$ 5,567	\$ 5,552	\$ 5,552	\$ 5,552	\$ 7,648	\$ 5,552	\$ 70,830

505400 - EMS supervisor Employee

505410 - Salaries - Supervisor	\$ 5,154	\$ 5,154	\$ 5,154	\$ 5,154	\$ 7,731	\$ 5,154	\$ 5,154	\$ 5,154	\$ 5,154	\$ 5,385	\$ 5,385	\$ 8,077	\$ 5,385	\$ 68,041
505420 - FICA/MC Expense - Supervisor	\$ 438	\$ 438	\$ 438	\$ 438	\$ 438	\$ 438	\$ 438	\$ 438	\$ 438	\$ 438	\$ 438	\$ 438	\$ 5,250	
505430 - Benefits - Supervisor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
505440 - Supplies/Equipment Supervisor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
505450 - Medical - Supervisor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
505460 - Supervisor - Driving Record	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
505470 - Supervisor Employee - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
505400 - EMS supervisor Employee - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total 505400 - EMS supervisor Employee	\$ 5,592	\$ 5,592	\$ 5,592	\$ 5,592	\$ 8,169	\$ 5,592	\$ 5,592	\$ 5,592	\$ 5,592	\$ 5,823	\$ 5,823	\$ 8,515	\$ 73,291	

505500 - Salaries - Mechanic

505510 - Salaries - Mechanic	\$ 4,769	\$ 4,769	\$ 4,769	\$ 4,769	\$ 7,155	\$ 4,769	\$ 4,769	\$ 4,769	\$ 4,769	\$ 4,769	\$ 7,155	\$ 4,769	\$ 62,000
505520 - FICA/MC - Mechanic	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 4,200
505530 - Benefits - Mechanic	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 14,400
505540 - Supplies & Equipment - Mechanic	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
505550 - Medical - Mechanic	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
505560 - Mechanic driving record	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
505570 - Mechanic - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
505500 - Salaries - Mechanic - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total 505500 - Salaries - Mechanic	\$ 6,319.00	\$ 6,319.00	\$ 6,319.00	\$ 6,319.00	\$ 8,705.00	\$ 6,319.00	\$ 6,319.00	\$ 6,319.00	\$ 6,319.00	\$ 6,319.00	\$ 8,705.00	\$ 6,319.00	\$ 80,600

505600 - Salaries - PT Mechanic

505610 - PT Mechanic Salary	\$ 1,109.33	\$ 1,109.33	\$ 1,109.33	\$ 1,109.33	\$ 1,109.33	\$ 1,109.33	\$ 1,109.33	\$ 1,109.33	\$ 1,109.33	\$ 1,109.33	\$ 1,109.33	\$ 1,109.33	\$ 13,312
505620 - PT Mechanic FICA/MC	\$ 77.67	\$ 77.67	\$ 77.67	\$ 77.67	\$ 77.67	\$ 77.67	\$ 77.67	\$ 77.67	\$ 77.67	\$ 77.67	\$ 77.67	\$ 77.67	\$ 932
505630 - PT Mechanic Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
505600 - Salaries - PT Mechanic - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total 505600 Salaries - PT Mechanic	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 1,187	\$ 14,244

505000 - Employees - Other

Total 505000 - Employees	\$ 164,814	\$ 164,814	\$ 164,814	\$ 164,814	\$ 230,240	\$ 164,813	\$ 164,828	\$ 164,812	\$ 165,043	\$ 165,043	\$ 230,586	\$ 165,043	\$ 2,109,665
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FY 2017 CFC Operating Expense Budget

66900 - Reconciliation Discrepancies															
69800 - Uncategorized Expenses															
Total Expense	\$ 267,133	\$ 254,358	\$ 261,833	\$ 248,853	\$ 328,854	\$ 253,202	\$ 252,867	\$ 260,326	\$ 258,032	\$ 249,582	\$ 319,100	\$ 246,532	\$ 3,200,675		
Net Ordinary Income	\$ 114,008	\$ 51,533	\$ 83,942	\$ 72,922	\$ 85,271	\$ 79,123	\$ 63,458	\$ 62,482	\$ 100,276	\$ 92,726	\$ 8,208	\$ 60,776	\$ 874,725		
Other Income/Expense															
Other Income															
Other Expense															
600000 - Depreciation															
600001 - Depreciation Expense	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 540,000		
600000 - Depreciation - Other															
Total 600000 - Depreciation	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 540,000		
700000 - Period Expense															
700010 - CAWC		\$ 100,000													
Total 700000 - Period Expense	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000		
Total Other Expense	# \$ 45,000	\$ 145,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 640,000		
Net Other Income															
Total Expense	\$ 312,133	\$ 999,358	\$ 306,833	\$ 293,853	\$ 373,854	\$ 298,202	\$ 297,867	\$ 305,326	\$ 303,032	\$ 296,582	\$ 364,100	\$ 291,532	\$ 3,840,675		
Net Income	\$ 69,008	\$ (93,467)	\$ 38,942	\$ 27,922	\$ 40,271	\$ 34,123	\$ 18,458	\$ 17,482	\$ 55,276	\$ 47,726	\$ (36,792)	\$ 15,776	\$ 234,725		

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account: 110000 Buildings & Grounds

Prepared By: Budget Committee

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
110003	\$0.00		Stn 3 - None	
110006	\$0.00		Stn 6 - None; Moved asphalt replacement to Capital Projects	
110012	\$5,000.00		Stn 12 - - \$2000 Landscaping - \$2500 Lawncare - \$500 Snow removal & treatment	
110060	\$10,000.00		Hall - \$2,000 - Front Entrance Upgrades \$5,000 - Ladies Room Upgrades \$3,000 - Mens Room Upgrades \$8,000 - Bar Upgrades (Moved to Capital)	
110070	\$ -			
TOTAL	\$15,000.00			

Notes:

**Christiana Fire Company
Budget Worksheet
FY 2017**

FY 2017

Budget Account: 120000 Equipment & Furniture

Prepared By: Budget Committee

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
120003	\$0.00		Stn 3 - None	
120006	\$3,000.00		Stn 6 - additional Recliners, for increased staff	
1200012	\$4,500.00		Stn 12 - New kitchen table chairs \$2,500 Clothes Washer & Dryer \$1,500 Ice Machine \$500	
120060	\$5,500.00		Hall - 8' Banquet Tables - \$500 - replacement chairs - \$1,000 - replacement round tables. \$1,000 - Soda machine (to be DATE compliant with not allowing those under 21 into the bar area) \$3,000	
TOTAL	\$13,000.00			

Notes:

**Christiana Fire Company
Budget Worksheet
FY 2017**

FY 2017

Budget Account: 130000 Station Maintenance

Prepared By: Budget Committee

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
130003	\$5,650		Stn 3 Routine Maintenace & \$650 for Generator maintenance	
130006	\$5,650		Stn 6 - \$5,000 general maintenance & \$650 generator maint	
130012	\$10,650		Stn 12 - \$7,500 general station maintenance \$650 geneator maint \$2,500 Paint,repair,replace door panels on engine and amb bays	
130060	\$5,500		Hall - General Maintenance \$5,000 - Paint \$500	
TOTAL	\$27,450.00			

Notes:

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account: 140000 Station Supplies & Services

Prepared By: Budget Committee

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
140003	\$3,300		Stn 3 - General Cleaning Supplies \$2500 & HVAC \$600	
140006	\$3,000		Stn 6 - general supplies	
140012	\$8,400		Stn 12 \$7,000 general supplies & \$1,400 HVAC contract	
140060	\$15,200		Hall - Regular Grease Trap Cleaning \$1,000 - Exhaust Hoods Cleaned (twice/year) \$1,200 - Cleaning Services \$4,000 - Hall Set Up \$3,000 - General Supplies/Services (paper, cleaning, office, etc...) \$3,000 - PM Work on all appliances in kitchen & bar	
TOTAL	\$29,900			

Notes:

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account: 150000 Station 3 Utilities

Prepared By: McFarland

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
151003 - Electric	\$6,000.00		Based on last 3 years view and low staffing	
152003 - Heating	\$7,500.00		Based on last 3 years and low staffing	
153003 - Water	\$1,800.00		Based on Sprinkler System & Water bill	
154003 - Telephone	\$3,500.00	Improvement	Based on current usage - will look at optimizing	
156003 - Trash	\$1,200.00	Improvement	Will convert to trash bins instead of dumpster	
TOTAL	\$20,000.00			

Notes:

**Christiana Fire Company
Budget Worksheet
FY 2017**

FY 2017

Budget Account: 150000 Station 6 Utilities

Prepared By: Budget Committee

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
151006 - Electric	\$6,000.00		Based on FY2016 Usage	
152006 - Heating	\$3,500.00	Improvement	Based on FY2016 Usage - look to improve Bay Thermostats	
153006 - Water	\$900.00		Based on FY2016 Usage	
154006 - Telephone	\$1,400.00		Based on FY2016 Usage	
156006 - Trash	\$3,500.00		Based on FY2016 Usage	
TOTAL	\$15,300.00			

Notes:

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account: 150000 Station 12 Utilities

Prepared By: Dirk Faulls

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
151012 - Electric	\$16,000.00		Based on FY2016 Usage	
152012 - Heating	\$10,000.00		Based on FY2016 Usage	
153012 - Water	\$1,500.00		Based on FY2016 Usage + increase from washer/dryer & ice machine	
154012 - Telephone	\$5,500.00		Based on FY2016 Usage	
156012 - Trash	\$8,000.00		Based on FY2016 Usage	
154070 - Mobile Phones	\$4,500.00		Based on FY2016 Usage & check on number of aircards	
TOTAL	\$45,500.00			

Notes:

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account: 160000 Motor Fuels

Prepared By: Rich & Jeff

Budget Account No.	Proposed Budget Amount	Priority 1 To 3	Description / Justification	Approved Budget Amount
160003 Station 3 Motor Fuels	\$3,000.00		Maint Staffing only	
160006 Station 6 Motor Fuels	\$5,000.00		Dropping 2 Diesel Ambulances	
160012 Station 12 Motor Fuels	\$15,000.00		Dropping 1 Diesel Ambulance	
Diesel	\$23,000.00			
160400 - Fire Police Fuel	\$500.00		Basis FY2016	
160426 - DCV-1 2009 Expedition Gasoline	\$2,500.00		Basis FY2016	
160800 - Power Equipment Gasoline	\$500.00		Basis FY2016	
160830 - DC 1 Tahoe (2012)	\$3,000.00		Basis FY2016	
160850 - Chief Vehicle Tahoe (2014)	\$2,500.00		Basis FY2016	
160855 - DC 2 Tahoe (2015)	\$3,000.00		Basis FY2016	
160860 - Ambulance 7			Convert account to all 4 gasoline ambulances	
Tac 12 - Utility	\$2,000.00		Basis FY2016	
160860 - BLS Ambulance Gasoline	\$32,000.00		Lumping 1,4,6 & 7 ambulances together. Amb 7 used as basis	
	\$46,000.00			
160000 - Motor Fuels - Other				
TOTAL	\$69,000.00			

Notes:

Take the total cost of fuel and divide by the average cost of fuel for that year to get a normalized number:

**Christiana Fire Company
Budget Worksheet
FY 2016**

FY 2016

Budget Account: 220000 Apparatus MaintenancePrepared By: Drew McPartland

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
220710	\$ 1,000.00		C-12 Maint (ladies van 6517)	
220711	Out of Service		6-0 Maintenance	
220715	\$ 5,000.00		L-12 maintenance	
220719	\$ 1,500.00		C-6 Maintenance (Mens Van 5792)	
220725	\$ 2,000.00		DOV1 Maintenance	
22729	\$ 2,000.00		Engine 2 Maintenance 2016 Pierce	
22730	\$ 12,000.00		Engine 1 Maintenance 2008 Seagrave	
22731	\$ 6,000.00		Engine 4 Maintenance 2009 Seagrave	
22732	\$ 12,000.00		Engine 5 Maintenance 2009 Seagrave	
22733	\$ 10,000.00		Engine 3 Maintenance 2009 Seagrave	
220735	\$ 3,000.00		Ladder 6	
220815	\$ 1,500.00		Ambulance 1 Maintenance 2016 Ford Gas	
220816	\$ 1,500.00		Ambulance 2 Maintenance 2016 Ford Gas	
220817	\$ 4,000.00		Ambulance 3 Maintenance 2014 Ford Rechassis	
220818	\$ 1,500.00		Ambulance 4 Maintenance 2016 Ford Gas	
220819	\$ 8,000.00		Ambulance 5 Maintenance 2012 Dodge	
220820	\$ 7,500.00		Ambulance 6 Maintenance 2010 Chevy	
220830	\$ 2,000.00		DC-1 Deputy Chief 1 (2012 Tahoe)	
220850	\$ 1,500.00		Fire Chief (2014 Tahoe)	
220855	\$ 1,500.00		DC-2 Tahoe (2015 Tahoe)	
220860	\$ 1,000.00		Utility Truck	
220920	\$ 3,000.00		Ambulance 7 (2014 Ford "Gas")	
220901	\$ 700.00		MRU Maintenance	
220990	\$ 5,000.00		Mechanics tools/Equipment/Supplies	
220000	\$ 2,800.00		Drive Cams	
TOTAL	\$ 96,000.00			

Notes:

**Christiana Fire Company
Budget Worksheet
FY 2017**

FY 2017

Budget Account:

311000 · Portable Equipment - Fire

Prepared By:

Rich

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
311100 · Portable Equipment Repair	\$10,000.00		Repairs on all portable fire equipment, company wide	
311200 · Portable Equipment New	\$10,000.00		Ground Ladders, Hand Hydraulic Tools, FF Tools, Suppression - LDH, etc...	
312000 · Disposable Equipment - Fire	\$1,500.00		Oil Dry, Saw blades, etc...	
313000 · Portable Equipment - Rescue	\$15,000.00		Hurst Equipment, Annual Repair Gas Meters, Calibration Gas, replacement TICS - Repair Misc. Resue related Items SCBA - Maint & Repair	
314000 · Disposable Equipment - Rescue	\$0.00			
TOTAL	\$36,500.00			

Notes:

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account:

315000 · Turnout Gear - Fire and Rescue

Prepared By:

Rich

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
315010 · Coats	\$ 1,500.00		Coats	
315020 · Pants	\$ 1,500.00		Pants	
315030 · Helmets	\$ 750.00		Helmets	
315040 · Gloves	\$ 2,000.00		Gloves (Fire/Rescue)	
315050 · Boots	\$ 2,500.00		Fire Boots (Structural)	
315060 · Hoods	\$ 1,500.00		Fire Hoods	
315090 · Turnout Gear Maintenance - Fire	\$ 1,500.00		Gear Maintenance	
315100 · Turnout Gear-Lease to Own				
315125 · Turnout Gear AFG budgeted %				
315150 · Turnout Gear AFG Grant				
315000 · Turnout Gear - Fire and Rescue - Other				
TOTAL	\$11,250.00			

Notes:

**Christiana Fire Company
Budget Worksheet
FY 2017**

FY 2017

Budget Account: 316000 · Fire Police

Prepared By: Rich & Jeff

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>ior To</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
316010 · Uniforms and Gear - FP	\$ 1,100.00		3 New high visibility jackets & gear replacement	
316020 · Supplies - Fire Police	\$ 1,100.00		FY2016 - Flares and replacement materials	
316000 · Fire Police - Other	\$ -			
TOTAL	\$ 2,200.00			

Notes:

**Christiana Fire Company
Budget Worksheet
FY 2017**

FY 2017

Budget Account:

317000 · Training - Fire

Prepared By:

Rich

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
317010 · DSFS - Fire	\$4,000		DSFS	
317020 · Company Training - Fire	\$7,500		Company Training Fire (Special Ops, Company Officer, Apparatus Advanced FF	
317030 · Training Seminars - Fire	\$22,000		Out of Network Training & Classroom FDIC - \$5,000 VCOS - \$5,000 FDTN - \$12,000	
317040 · Training - Fire - Supplies	\$3,500		Training Supplies (Saw, Lock Props, FF containers, Equip, Devices, Programs)	
317000 · Training - Fire - Other	\$0.00			
TOTAL	\$37,000.00			

Notes:

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account: 318000 - Fire Active Crews

Prepared By: Rich

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
318000 - Fire Active Crews	\$10,000.00		Reward Program for Active Crew	
TOTAL	\$10,000.00			

Notes:

**Christiana Fire Company
Budget Worksheet
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FY 2017

Budget Account: 321000 - Portable Equipment - EMS

Prepared By: Hank

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
321100 · Port. Equip. Repair - EMS	\$9,000.00		repair stretchers, aed's, etc	
321200 · Port. Equip. New - EMS	\$10,000.00		Backboards, AED Supplies, CID's, etc	
321300 · Port. Equip. Other - EMS	\$750.00			
321400 · Port. Equip. - Oxygen	\$10,000.00		Oxygen	
321000 · Portable Equipment - EMS - Other	\$0.00			
322000 · Disposable Equipment - EMS	\$ 20,000.00			
TOTAL	\$49,750.00			

Notes:

**Christiana Fire Company
Budget Worksheet
FY 2017**

FY 2017

Budget Account: 325010 - Turnout Gear - EMS

Prepared By: _____

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
325080 - Turnout Gear - EMS - Other	\$500.00	1	EMS Vests	
325090 - Turnout Gear Maintenance - EMS				
325010 - Turnout Gear - EMS - Other				
TOTAL	\$500.00			

Notes:

**Christiana Fire Company
Budget Worksheet
FY 2017**

FY 2017

Budget Account:

327000 · Training - EMS

Prepared By: _____

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
327010 · DSFS - EMS	\$500.00			
327020 · Company Training - EMS	\$1,000.00			
327030 · Training Seminars - EMS	\$5,000.00		ems expo	
327040 · NREMT-B Certification	\$500.00			
327050 · NREMT-B Re-Certification	\$1,000.00			
327000 · Training - EMS - Other	\$500.00			
TOTAL	\$8,500.00			

Notes:

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account:

515000 · Radio ---> 328000

(Replace 515 with 328) ** Moving this from Admin to Ops

Prepared By:

Kevin C. _____

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
515100 · Base Radios				
515200 · Mobile Radios	\$ 4,000.00		FY2016	
515300 · Portable Radios	\$ 4,000.00		FY2016	
515350 · Portable Radio Repair	\$ 3,000.00		FY2016	
515400 · Alert Pagers				
515450 · Alert Pager Repair	\$ 500.00		FY2016	
515500 · Alpha Pagers				
515000 · Radio - Other				
TOTAL	\$11,500.00			

Notes:

**Christiana Fire Company
Budget Worksheet
FY 2017**

FY 2017

Budget Account:

501000 Members Expenses

Prepared By:

John Saville

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
501010 Member Recognition	\$ 2,000	FY2016	
501020 DVFA Pension	\$ 38,000	Increase of \$3,000 per year last 3 years	
501030 Sunshine	\$ 1,000	FY2016 + increase to try improve	
501035 Member Funeral Expenses	\$ -		
501040 Junior Membership	\$ -		
501050 Membership Events	\$ 18,000	- CFC Christmas party \$3,000 - Summer Picnic/Pig Roast \$2,000 - Housing Event for new Engine & Ambulances \$10,000 - Other Events \$3,000	
501070 Travel Expenses	\$ -		
501075 EZ Pass	\$ 400		
501090 Uniforms Expenses	\$ 10,000	New Class A Uniforms for Admin & Ops Officers	
501120 Blood Bank	\$ -		
501125 Medical	\$ 1,500	FY2016 - Workman's Comp. Deductible for Volunteer Staff	
501130 Member Driving Records	\$ 1,000	Insurance recommendation	
TOTAL	\$71,900		

Notes:

**Christiana Fire Company
Budget Worksheet
FY 2017**

FY 2017

Budget Account: 502000 Memorial Hall Expenses

Prepared By: John Saville

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
502100 Operations	\$ 2,000	Advertising	
502105 Fund Raising	\$ 18,900	Comedy Show - \$18,000 Santa Lunch - \$900	
502200 Fees and Licenses -	\$ 1,500	Liquor License - \$1,200 Misc. Fees - \$300	
502300 Food	\$ 500	Food (help with set up/clean up etc...)	
502400 Beverage	\$ 23,000	Bar Beverage (Liquor, Mixers, Soda, Fruit, Etc.)	
502405 Credit Card Fees	\$ 1,000	New Credit Card Device	
502500 Employees			
502510 Salaries - Bartending	\$ 4,500		
502511 Salaries - Cleanup			
502520 FICA/MC Expense	\$ 150		
502530 Unemployment			
Total 502500 Employees	\$ 4,650		
502600 Texas Hold'Em Expenses	\$ -	Delete	
TOTAL	\$51,550		

Notes:

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account: 503000 Company Store Expenses

Prepared By: Budget Committee

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
503100 Inventory	\$ 3,100	Replace Inventory	
503110 Credit Card Fees	\$ 500	\$15/month + 2% per transaction	
TOTAL	\$3,600		

Notes:

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account: 504000 Refreshments

Prepared By: John & Jeff & Sandy

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
504100 10-17	\$ 750	FY2016	
504300 Coffee	\$ 600	FY2016	
504400 Training Refreshments	\$ 250	FY2016	
504500 Cover Up	\$ 500	FY2016	
504600 Emergency Meals	\$ 1,500	FY2016	
TOTAL	\$3,600		

Notes:

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account: 506000 Contract Services

Prepared By: Budget committee

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
506050 Rescue Billing Services	\$ -		
506100 EMS Billing Services	\$ 99,000	Increase in Billing vs 2016	
506200 Payroll Services	\$ 7,000	FY2016	
506300 Legal Services	\$ 6,000	Annual Contract	
506400 Accounting Services	\$ 15,000	For accounting services (new accountant)	
506500 Fund Drive Services			
506510 Fund Drive - Fire	\$ 7,000	FY2016	
506520 Fund Drive - EMS	\$ 23,000	FY2016	
506530 Fund Drive - Business	\$ -		
506540 Fund Drive - Capital	\$ 5,000	FY2016	
Total 506500 Fund Drive Services	\$ 35,000		
506600 Marketing / Public Relations	\$ 1,000	FY2016	
TOTAL	\$163,000		

Notes:

Christiana Fire Company
Budget Worksheet
FY 2015

FY 2017

Budget Account: 507000 Insurance

Prepared By: Bob Stineman

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
507100	\$43,620		Buildings, property, liability	
507200	\$73,000		Vehicles	
507300	\$3,600		Mutual Relief	
507110	\$5,000		Flood Insurance for Station 3	
TOTAL	\$125,220			

- Notes:**
1. Buildings, property and liability includes separate policy for flood coverage, st. 3
 2. Vehicle includes estimate for additional purchased apparatus

**Christiana Fire Company
Budget Worksheet
FY 2017**

FY 2017

Budget Account: 508000 Dues, Fees, Subscriptions

Prepared By: Budget Committee

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
508100 Association Dues	\$ 7,000	\$1,000 Scholarship	
508200 Corporate and Legal Fees	\$ 100		
508300 Subscriptions	\$ 100		
508400 Association Meetings	\$ 6,400	Association meetings held at CFC Hall - food/beverage - \$3,500 Other - \$500 CFSI Dinner - \$2,400	
TOTAL	\$13,600		

Notes:

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account: 510000 Banquet & 511000 Convention and Parade

Prepared By: Budget committee

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
510000 Banquet			
511000 Convention and Parade			
510100 Banquet Expenses	\$ 1,000	Every 5th year Banquet; \$1,000 for Feb Comp. meeting	
511100 State Convention			
Total 510000 Banquet	\$ 1,000		
511000 Convention and Parade			
511100 State Convention	\$ 6,000	rooms for delagates/alternates (6 rooms)	
511200 Other Convention			
511300 Parades			
Total 511000 Convention and Parade	\$ 6,000		

Notes:

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account: 512000 Ladies Auxiliary Expenses

Prepared By: Budget Committee

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
512100 Ladies Auxiliary Gift	\$ -		
512200 Ladies Auxiliary Pension	\$ 14,500	Pension expense	
512300 Ladies Driving Record	\$ -		
Total	\$14,500		

Notes:

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account: 513000 Museum

Prepared By: J. Saville

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
513100 Museum Operations	\$ 8,200	Repair & maintenance of Antique \$8,000 Daily operations \$200	
Total	\$8,200		

Notes:

**Christiana Fire Company
Budget Worksheet
FY 2017**

FY 2017

Budget Account: 514000 Office

Prepared By: Team

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
514010 - Office Stationery	\$3,500.00		Based on current usage and ordering by administrator	
514020 - Copiers/FAX	\$2,800.00		Yearly cost of Copier	
TOTAL	\$6,300.00			

Notes:

Christiana Fire Company
Budget Worksheet
FY 2017

FY 2017

Budget Account: 514030 Office - Computers

Prepared By: Team

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
514031 · Hardware	\$2,800.00		Key Fobs & Network Adapters	
514032 · Software	\$3,500.00		Last cost for Firehouse Software	
514033 · Communications	\$8,500.00		Comcast & Verizon Dual Internet Connections	
514034 · Tech. Support	\$42,000.00		MySherpa & Beacon Back-up Licenses	
514030 · Computers - Other	\$0.00			
TOTAL	\$56,800.00			

Notes:

**Christiana Fire Company
Budget Worksheet
FY 2017**

FY 2017

Budget Account: 514040 Bank Fees

Prepared By: Team

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
514055 · Quickbook Subscription	\$100.00		3 months of QB Online	
514040 · Banking Fees - Other	\$500.00		Decreasing by \$6,000...changing banks	
TOTAL	\$600.00			

Notes:

**Christiana Fire Company
Budget Worksheet
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FY 2017

Budget Account: 514060 Misc. Fees

Prepared By: Team

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
514050 - Credit Card Fees	\$0.00		None	
514060 - Postage	\$1,200.00		Based on FY2016 Usage	
514070 - Corporate Fees	\$0.00		None	
514000 - Office - Other	\$0.00		None	
TOTAL	\$1,200.00			

Notes:

Christiana Fire Company
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Budget Account: 517000 Photography

Prepared By: J. Shields

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
517100 Photography Supl. and Services	\$ -	No Budget	
Total	\$0		

Notes:

Christiana Fire Company
Budget Worksheet
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Budget Account: 518000 Sports & Fitness

Prepared By: J. Shields

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
518100 Sports	\$ 2,250	\$650/Dodgeball & \$1600 for Softball fees	
518200 Golf Tournament	\$ -		
518300 Physical Fitness	\$ -		
Total	\$2,250		

Notes:

Christiana Fire Company
Budget Worksheet
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Budget Account: 519000 Loans

Prepared By: Jeff

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
519601 - 2016 Pierce	\$11,450		Calculation of Interest on Principle	
519611 - Turn-out Gear	\$2,250		Calculation of Interest on Principle	
519625 - Ambulances	\$14,100		Calculation of Interest on Principle	
TOTAL	\$27,800			

Notes:

**Christiana Fire Company
Budget Worksheet
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Budget Account: 520000 Training - Administration

Prepared By: John Saville

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
520100 DSFS - Admin.	\$ -		
520200 Company Training	\$ 2,000	Admin Training sponsored by DVFA (Dewey Beach)	
520300 Training Seminars	\$ 2,000	Sandy Training	
TOTAL	\$4,000		

Notes:

Christiana Fire Company
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Budget Account: 521000 Fund Raising Expenses

Prepared By: J. Saville

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
521100 Junior Fund Raising	\$ 300	Fund raising activities by Jr. Members	
506550 Fund Raising New Bldg @ OBP/273	\$ 25,000	2 Gun Shows - \$1,000 total St. Patricks - \$3,000 Coach Bingo (6) - \$21,000	
Total	\$25,300		

Notes:

**Christiana Fire Company
Budget Worksheet
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Budget Account: 505100 - Career Staff

Prepared By: Jeff & Dennis

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
505110 · Salaries	\$852,000	18 Career Staff Employees	
505120 · FICA/MC Expense	\$75,000	7% of Salaries + Benefits	
505130 · Benefits	\$216,000	12,000 * 18 employees	
505140 · Supplies and Equipment	\$10,000	Uniforms \$550 * 18	
505150 · Medical - Career			
505160 · Career Driving Records	\$500		
505170 · Career Employees _ other			
505180 · Union Dues	\$4,000	This will be equal to income	
505190 · Career Employee SIRA	\$2,000	This will be equal to income	
505195 - Pension	\$30,000	Accrual for Pension Buy In	
TOTAL	\$1,189,500		

Notes:

Christiana Fire Company
Budget Worksheet
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Budget Account: 505200 - Part Time

Prepared By: Dennis & Jeff

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
505210 · Salaries	\$626,000	\$870,000 - \$289,000 for career +\$48,000 for C12 (not budgeted in FY2016)	
505220 · FICA/MC	\$47,700	7.6% for Taxes of Salaries+Benefits	
505230 · Benefits	\$5,000	Aflac	
505240 · Supplies and Equipment	\$1,000	Uniforms	
505250 · Medical	\$1,000		
505260 · Driving Record	\$500		
505270 · Employees - Other			
TOTAL	\$681,200		

Notes:

**Christiana Fire Company
Budget Worksheet
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Budget Account:

505300 - Admin

Prepared By:

Jeff & John

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Priority 1 To 3</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
505310 Salaries	\$54,500			
505320 FICA/MC	\$3,815		Taxes are 7%	
505330 Benefits	\$12,000			
505340 Supplies & Equipment	\$500			
505350 Medical	\$0			
505360 Admin Driving Record	\$15			
505370 Admin. Employee - Other	\$0			
505380 · Employee Unemployment	\$0			
TOTAL	\$70,830			

Notes:

Christiana Fire Company
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Budget Account: 505400 - EMS Supervisor Salary

Prepared By: Jeff & Dennis

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
505410 Salaries	\$68,100	\$46,800 (8 Months) + \$21,400 (4 months)	
505420 FICA/MC	\$5,250	7.70%	
505430 Benefits	\$0.00		
505440 Supplies/Equipment			
505450 Medical			
505460 Driving Record			
505470 - Other			
TOTAL	\$73,350		

Notes:

**Christiana Fire Company
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Budget Account:

505500 - Mechanic Salary

Prepared By:

Jeff & Drew

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
505510 · Salaries	\$62,000		
505520 · FICA/MC	\$4,200	7%	
505530 · Benefits	\$14,400		
505540 · Supplies & Equipment			
505550 · Medical			
505560 · driving record			
505570 · Mechanic - Other			
Part Time Help	\$13,312	Total Hours = 832 @ \$16 hour = \$13,312 2 days a week * 52 weeks	
Part Time FICA/MC	\$932	7%	
TOTAL	\$94,844		

Notes:

**Christiana Fire Company
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Budget Account: 600000 - Depreciation

Prepared By: J. Shields

<u>Budget Account No.</u>	<u>Proposed Budget Amount</u>	<u>Description / Justification</u>	<u>Approved Budget Amount</u>
600001 Depreciation	\$ 540,000	\$45,000 * 12	
Total	\$540,000		

Notes:

Appendix C

	Jul '16 - Jun 17	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
50000 · Members				
50010 · Dues	0.00	600.00	-600.00	0.0%
50020 · Pension	0.00	600.00	-600.00	0.0%
50040 · Uniforms	0.00	0.00	0.00	0.0%
50050 · 50 - 50	0.00	300.00	-300.00	0.0%
50060 · Junior Members	0.00	0.00	0.00	0.0%
50070 · Career Employee Union Dues	0.00	4,000.00	-4,000.00	0.0%
50080 · Career Employee SIRA	0.00	2,000.00	-2,000.00	0.0%
Total 50000 · Members	0.00	7,500.00	-7,500.00	0.0%
51000 · Donations				
51010 · Fire Fund Drive	0.00	96,000.00	-96,000.00	0.0%
51020 · Ambulance Fund Drive	0.00	113,000.00	-113,000.00	0.0%
51030 · Capital Fund Drive	0.00	85,000.00	-85,000.00	0.0%
51045 · Black Friday Donations	0.00	5,000.00	-5,000.00	0.0%
51050 · Memorial Gifts	0.00	500.00	-500.00	0.0%
51060 · Service Donations	0.00	3,500.00	-3,500.00	0.0%
51080 · United Way	0.00	2,000.00	-2,000.00	0.0%
51085 · Online Donations	0.00	1,200.00	-1,200.00	0.0%
Total 51000 · Donations	0.00	306,200.00	-306,200.00	0.0%
52000 · Appropriations				
52100 · Appropriations - Fire				
52110 · State of DE - Insurance Tax	0.00	800,000.00	-800,000.00	0.0%
52120 · State of Delaware - Grants	0.00	0.00	0.00	0.0%
52130 · New Castle County - Grants				
52131 · Fire Appropriation	0.00	167,000.00	-167,000.00	0.0%
52132 · Ambulance Appropriation	0.00	78,000.00	-78,000.00	0.0%
52133 · Basic Rescue Appropriation	0.00	28,000.00	-28,000.00	0.0%
Total 52130 · New Castle County - Grants	0.00	273,000.00	-273,000.00	0.0%
52140 · NCC Development Impact Fees	0.00	0.00	0.00	0.0%
52160 · New Castle County Permit Fees	0.00	47,000.00	-47,000.00	0.0%
Total 52100 · Appropriations - Fire	0.00	1,120,000.00	-1,120,000.00	0.0%
52150 · AFF Grant	0.00	0.00	0.00	0.0%
52200 · Appropriations - EMS				
52210 · State of DE - Insurance Tax	0.00	170,000.00	-170,000.00	0.0%
52220 · State of Delaware - Grants	0.00	0.00	0.00	0.0%
52225 · State EMS Assesment	0.00	0.00	0.00	0.0%
52230 · New Castle County - Grants	0.00	0.00	0.00	0.0%
Total 52200 · Appropriations - EMS	0.00	170,000.00	-170,000.00	0.0%
52300 · Accrual Appropriations	0.00	-92,500.00	92,500.00	0.0%
Total 52000 · Appropriations	0.00	1,197,500.00	-1,197,500.00	0.0%
53000 · Memorial Hall				
53010 · Hall Rentals	0.00	31,000.00	-31,000.00	0.0%
53015 · Kitchen Rental	0.00	0.00	0.00	0.0%
53020 · Catering Fees	0.00	3,500.00	-3,500.00	0.0%
53030 · Beverage Sales	0.00	65,000.00	-65,000.00	0.0%
53105 · Special Events Income	0.00	25,000.00	-25,000.00	0.0%
Total 53000 · Memorial Hall	0.00	124,500.00	-124,500.00	0.0%
54000 · Company Store				
54010 · Sale of Merchandise	0.00	3,600.00	-3,600.00	0.0%
Total 54000 · Company Store	0.00	3,600.00	-3,600.00	0.0%
55000 · Ambulance Billing				
55010 · Ambulance Billing Income	0.00	2,300,400.00	-2,300,400.00	0.0%
Total 55000 · Ambulance Billing	0.00	2,300,400.00	-2,300,400.00	0.0%
57000 · Special Events				
51097 · Fund Drive - New Bldg @ OBP/273	0.00	60,000.00	-60,000.00	0.0%
Total 57000 · Special Events	0.00	60,000.00	-60,000.00	0.0%
62000 · Sales and Reimbursements				
62020 · Sale of Equipment	0.00	65,000.00	-65,000.00	0.0%
62040 · Vendor Discounts	0.00	0.00	0.00	0.0%
Total 62000 · Sales and Reimbursements	0.00	65,000.00	-65,000.00	0.0%

Christiana Fire Company Inc.
Profit & Loss Budget vs. Actual
July 2016 through June 2017

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	Jul '16 - Jun 17	Budget	\$ Over Budget	% of Budget
63000 · Rental Income				
63010 · Rental of Facilities	0.00	0.00	0.00	0.0%
Total 63000 · Rental Income	0.00	0.00	0.00	0.0%
64000 · Interest				
64010 · Checking Accounts Interest	0.00	500.00	-500.00	0.0%
64020 · Savings Accounts Interest	0.00	1,500.00	-1,500.00	0.0%
64030 · Investment Accounts Interest	0.00	2,500.00	-2,500.00	0.0%
64500 · Investment Income	0.00	2,500.00	-2,500.00	0.0%
Total 64000 · Interest	0.00	7,000.00	-7,000.00	0.0%
65000 · Operations - Fire and EMS				
65100 · Document Income				
65110 · Fire Reports	0.00	500.00	-500.00	0.0%
65120 · EMS Reports	0.00	200.00	-200.00	0.0%
Total 65100 · Document Income	0.00	700.00	-700.00	0.0%
65300 · Fire Prevention Income	0.00	3,000.00	-3,000.00	0.0%
65400 · Pierce Pumper Loan	0.00	0.00	0.00	0.0%
Total 65000 · Operations - Fire and EMS	0.00	3,700.00	-3,700.00	0.0%
92000 · Facilities Reserve	0.00	0.00	0.00	0.0%
93000 · Apparatus Reserves	0.00	0.00	0.00	0.0%
94000 · Anniversary Reserves	0.00	0.00	0.00	0.0%
94060 · Capital & Loan Payments	0.00	0.00	0.00	0.0%
Total Income	0.00	4,075,400.00	-4,075,400.00	0.0%
Gross Profit	0.00	4,075,400.00	-4,075,400.00	0.0%
Expense				
100000 · Stations				
110000 · Buildings and Grounds				
110006 · Station 6 Build. and Grounds	0.00	0.00	0.00	0.0%
110012 · Station 12 Build. and Grounds	0.00	5,000.00	-5,000.00	0.0%
110060 · Memorial Hall Build. and Grounds	0.00	10,000.00	-10,000.00	0.0%
110080 · Buildings and Grounds - New Bldg	0.00	0.00	0.00	0.0%
Total 110000 · Buildings and Grounds	0.00	15,000.00	-15,000.00	0.0%
120000 · Equip. and Furn. - Capital				
120003 · Station 3 Equip. and Furn.	0.00	0.00	0.00	0.0%
120006 · Station 6 Equip. and Furn.	0.00	3,000.00	-3,000.00	0.0%
120012 · Station 12 Equip. and Furn.	0.00	4,500.00	-4,500.00	0.0%
120060 · Memorial Hall Equip. and Furn.	0.00	5,500.00	-5,500.00	0.0%
Total 120000 · Equip. and Furn. - Capital	0.00	13,000.00	-13,000.00	0.0%
130000 · Stations - Maintenance				
130003 · Station 3 Maintenance	0.00	5,650.00	-5,650.00	0.0%
130006 · Station 6 Maintenance	0.00	5,650.00	-5,650.00	0.0%
130012 · Station 12 Maintenance	0.00	10,650.00	-10,650.00	0.0%
130060 · Memorial Hall Maintenance	0.00	5,500.00	-5,500.00	0.0%
Total 130000 · Stations - Maintenance	0.00	27,450.00	-27,450.00	0.0%
140000 · Stations - Supplies & Services				
140003 · Station 3 Supplies & Services	0.00	3,300.00	-3,300.00	0.0%
140006 · Station 6 Supplies & Services	0.00	3,000.00	-3,000.00	0.0%
140012 · Station 12 Supplies & Services	0.00	8,400.00	-8,400.00	0.0%
140060 · Memorial Hall Supplies & Serv.	0.00	15,200.00	-15,200.00	0.0%
Total 140000 · Stations - Supplies & Services	0.00	29,900.00	-29,900.00	0.0%

Christiana Fire Company Inc.
Profit & Loss Budget vs. Actual
July 2016 through June 2017

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	<u>Jul '16 - Jun 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
150000 · Utilities				
151000 · Electric				
151003 · Station 3 Electric	0.00	6,000.00	-6,000.00	0.0%
151006 · Station 6 Electric	0.00	6,000.00	-6,000.00	0.0%
151012 · Station 12 Electric	0.00	16,000.00	-16,000.00	0.0%
Total 151000 · Electric	<u>0.00</u>	<u>28,000.00</u>	<u>-28,000.00</u>	<u>0.0%</u>
152000 · Heating				
152003 · Station 3 Heating	0.00	7,500.00	-7,500.00	0.0%
152006 · Station 6 Heating	0.00	3,500.00	-3,500.00	0.0%
152012 · Station 12 Heating	0.00	10,000.00	-10,000.00	0.0%
Total 152000 · Heating	<u>0.00</u>	<u>21,000.00</u>	<u>-21,000.00</u>	<u>0.0%</u>
153000 · Water and Sewer				
153003 · Station 3 Water and Sewer	0.00	1,800.00	-1,800.00	0.0%
153006 · Station 6 Water and Sewer	0.00	900.00	-900.00	0.0%
153012 · Station 12 Water and Sewer	0.00	1,500.00	-1,500.00	0.0%
Total 153000 · Water and Sewer	<u>0.00</u>	<u>4,200.00</u>	<u>-4,200.00</u>	<u>0.0%</u>
154000 · Telephone				
154003 · Station 3 Telephone	0.00	3,500.00	-3,500.00	0.0%
154006 · Station 6 Telephone	0.00	1,400.00	-1,400.00	0.0%
154012 · Station 12 Telephone	0.00	5,500.00	-5,500.00	0.0%
154070 · Mobile Telephone	0.00	4,500.00	-4,500.00	0.0%
Total 154000 · Telephone	<u>0.00</u>	<u>14,900.00</u>	<u>-14,900.00</u>	<u>0.0%</u>
156000 · Trash Disposal				
156003 · Station 3 Trash Disposal	0.00	1,200.00	-1,200.00	0.0%
156006 · Station 6 Trash Disposal	0.00	3,500.00	-3,500.00	0.0%
156012 · Station 12 Trash Disposal	0.00	8,000.00	-8,000.00	0.0%
Total 156000 · Trash Disposal	<u>0.00</u>	<u>12,700.00</u>	<u>-12,700.00</u>	<u>0.0%</u>
Total 150000 · Utilities	<u>0.00</u>	<u>80,800.00</u>	<u>-80,800.00</u>	<u>0.0%</u>
160000 · Motor Fuels				
160003 · Station 3 Motor Fuels	0.00	3,000.00	-3,000.00	0.0%
160006 · Station 6 Motor Fuels	0.00	5,000.00	-5,000.00	0.0%
160012 · Station 12 Motor Fuels	0.00	15,000.00	-15,000.00	0.0%
160400 · Fire Police Fuel	0.00	500.00	-500.00	0.0%
160426 · DOV-1 2009 Expedition Gasoline	0.00	2,500.00	-2,500.00	0.0%
160725 · DOV-2 2007 Expedition Gasoline	0.00	0.00	0.00	0.0%
160800 · Power Equipment Gasoline	0.00	500.00	-500.00	0.0%
160830 · DC-1 Tahoe (2012)	0.00	3,000.00	-3,000.00	0.0%
160850 · Chief Tahoe (2014)	0.00	2,500.00	-2,500.00	0.0%
160855 · DC-2 Tahoe (2015)	0.00	3,000.00	-3,000.00	0.0%
160860 · Ambulances Gasoline	0.00	32,000.00	-32,000.00	0.0%
160865 · TAC 12 - Utility Truck 2015	0.00	2,000.00	-2,000.00	0.0%
Total 160000 · Motor Fuels	<u>0.00</u>	<u>69,000.00</u>	<u>-69,000.00</u>	<u>0.0%</u>
Total 100000 · Stations	<u>0.00</u>	<u>235,150.00</u>	<u>-235,150.00</u>	<u>0.0%</u>

	<u>Jul '16 - Jun 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
200000 · Apparatus				
210000 · Apparatus Purchase - Capital				
210823 · Rechassis Ambulance	0.00	0.00	0.00	0.0%
210826 · Ambulance replacement x 2	0.00	0.00	0.00	0.0%
210827 · Refurbish Ladder 12	0.00	0.00	0.00	0.0%
Total 210000 · Apparatus Purchase - Capital	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
220000 · Apparatus Maintenance				
220710 · C-12 Maint - Ladies Van (6517)	0.00	1,000.00	-1,000.00	0.0%
220711 · 6-0 Maint - Chevy Truck (1340)	0.00	0.00	0.00	0.0%
220715 · L-12 Maintenance	0.00	5,000.00	-5,000.00	0.0%
220719 · C-6 Maint - Men's Van (5792)	0.00	1,500.00	-1,500.00	0.0%
220725 · DOV1 Maint - Ford (2009)	0.00	2,000.00	-2,000.00	0.0%
220729 · Engine 2 Maint - 2016 Pierce	0.00	2,000.00	-2,000.00	0.0%
220730 · Engine 1 Maint - 2008 Seagrave	0.00	12,000.00	-12,000.00	0.0%
220731 · Engine 4 Maint - 2009 Seagrave	0.00	6,000.00	-6,000.00	0.0%
220732 · Engine 5 Maint - 2009 Seagrave	0.00	12,000.00	-12,000.00	0.0%
220733 · Engine 3 Maint - 2008 Seagrave	0.00	10,000.00	-10,000.00	0.0%
220735 · L-6 1995 E-One Maint	0.00	3,000.00	-3,000.00	0.0%
220815 · Ambulance 1 Maint - 2016 Ford	0.00	1,500.00	-1,500.00	0.0%
220816 · Ambulance 2 Maint - 2016 Ford	0.00	1,500.00	-1,500.00	0.0%
220817 · Ambulance 3 Maint - 2008 Ford	0.00	4,000.00	-4,000.00	0.0%
220818 · Ambulance 4 Maint - 2016 Ford	0.00	1,500.00	-1,500.00	0.0%
220819 · Ambulance 5 Maint - 2012 Dodge	0.00	8,000.00	-8,000.00	0.0%
220820 · Ambulance 6 Maint - 2010 Chevy	0.00	7,500.00	-7,500.00	0.0%
220830 · DC-1 Tahoe (2012)	0.00	2,000.00	-2,000.00	0.0%
220850 · Chief Tahoe (2014)	0.00	1,500.00	-1,500.00	0.0%
220855 · DC-2 Tahoe (2015)	0.00	1,500.00	-1,500.00	0.0%
220860 · TAC 12 - Utility Truck 2015	0.00	1,000.00	-1,000.00	0.0%
220901 · WRU (Boat) Maintenance	0.00	700.00	-700.00	0.0%
220920 · Ambulance 7 Maint- 2014 Ford	0.00	3,000.00	-3,000.00	0.0%
220990 · Mechanics tools/Equipment	0.00	5,000.00	-5,000.00	0.0%
222000 · Apparatus Maintenance - Other	0.00	2,800.00	-2,800.00	0.0%
Total 220000 · Apparatus Maintenance	<u>0.00</u>	<u>96,000.00</u>	<u>-96,000.00</u>	<u>0.0%</u>
Total 200000 · Apparatus	<u>0.00</u>	<u>96,000.00</u>	<u>-96,000.00</u>	<u>0.0%</u>

	<u>Jul '16 - Jun 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
300000 · Operations				
310000 · Operations - Fire and Rescue				
311000 · Portable Equipment - Fire				
311100 · Portable Equipment Repair	0.00	10,000.00	-10,000.00	0.0%
311200 · Portable Equipment New	0.00	10,000.00	-10,000.00	0.0%
Total 311000 · Portable Equipment - Fire	<u>0.00</u>	<u>20,000.00</u>	<u>-20,000.00</u>	<u>0.0%</u>
312000 · Disposable Equipment - Fire	0.00	1,500.00	-1,500.00	0.0%
313000 · Portable Equipment - Rescue	0.00	15,000.00	-15,000.00	0.0%
315000 · Turnout Gear - Fire and Rescue				
315010 · Coats	0.00	1,500.00	-1,500.00	0.0%
315020 · Pants	0.00	1,500.00	-1,500.00	0.0%
315030 · Helmets	0.00	750.00	-750.00	0.0%
315040 · Gloves	0.00	2,000.00	-2,000.00	0.0%
315050 · Boots	0.00	2,500.00	-2,500.00	0.0%
315060 · Hoods	0.00	1,500.00	-1,500.00	0.0%
315090 · Turnout Gear Maintenance - Fire	0.00	1,500.00	-1,500.00	0.0%
315100 · Turnout Gear-Lease to Own	0.00	0.00	0.00	0.0%
315125 · Turnout Gear AFG budgeted %	0.00	0.00	0.00	0.0%
315150 · Turnout Gear AFG Grant	0.00	0.00	0.00	0.0%
Total 315000 · Turnout Gear - Fire and Rescue	<u>0.00</u>	<u>11,250.00</u>	<u>-11,250.00</u>	<u>0.0%</u>
316000 · Fire Police				
316010 · Uniforms and Gear - FP	0.00	1,100.00	-1,100.00	0.0%
316020 · Supplies - Fire Police	0.00	1,100.00	-1,100.00	0.0%
Total 316000 · Fire Police	<u>0.00</u>	<u>2,200.00</u>	<u>-2,200.00</u>	<u>0.0%</u>
317000 · Training - Fire				
317010 · DSFS - Fire	0.00	4,000.00	-4,000.00	0.0%
317020 · Company Training - Fire	0.00	7,500.00	-7,500.00	0.0%
317030 · Training Seminars - Fire	0.00	22,000.00	-22,000.00	0.0%
317040 · Training - Fire - Supplies	0.00	3,500.00	-3,500.00	0.0%
Total 317000 · Training - Fire	<u>0.00</u>	<u>37,000.00</u>	<u>-37,000.00</u>	<u>0.0%</u>
318000 · Fire Active Crew	0.00	10,000.00	-10,000.00	0.0%
Total 310000 · Operations - Fire and Rescue	<u>0.00</u>	<u>96,950.00</u>	<u>-96,950.00</u>	<u>0.0%</u>
320000 · Operations - EMS				
321000 · Portable Equipment - EMS				
321100 · Port. Equip. Repair - EMS	0.00	9,000.00	-9,000.00	0.0%
321200 · Port. Equip. New - EMS	0.00	10,000.00	-10,000.00	0.0%
321300 · Port. Equip. Other - EMS	0.00	750.00	-750.00	0.0%
321400 · Port. Equip. - Oxygen	0.00	10,000.00	-10,000.00	0.0%
Total 321000 · Portable Equipment - EMS	<u>0.00</u>	<u>29,750.00</u>	<u>-29,750.00</u>	<u>0.0%</u>
322000 · Disposable Equipment - EMS	0.00	20,000.00	-20,000.00	0.0%
325010 · Turnout Gear - EMS	0.00	500.00	-500.00	0.0%
327000 · Training - EMS				
327010 · DSFS - EMS	0.00	500.00	-500.00	0.0%
327020 · Company Training - EMS	0.00	1,000.00	-1,000.00	0.0%
327030 · Training Seminars - EMS	0.00	5,000.00	-5,000.00	0.0%
327040 · NREMT-B Certification	0.00	500.00	-500.00	0.0%
327050 · NREMT-B Re-Certification	0.00	1,000.00	-1,000.00	0.0%
327000 · Training - EMS - Other	0.00	500.00	-500.00	0.0%
Total 327000 · Training - EMS	<u>0.00</u>	<u>8,500.00</u>	<u>-8,500.00</u>	<u>0.0%</u>
Total 320000 · Operations - EMS	<u>0.00</u>	<u>58,750.00</u>	<u>-58,750.00</u>	<u>0.0%</u>
515000 · Radio				
515200 · Mobile Radios	0.00	4,000.00	-4,000.00	0.0%
515300 · Portable Radios	0.00	4,000.00	-4,000.00	0.0%
515350 · Portable Radio Repair	0.00	3,000.00	-3,000.00	0.0%
515400 · Alert Pagers	0.00	0.00	0.00	0.0%
515450 · Alert Pager Repair	0.00	500.00	-500.00	0.0%
Total 515000 · Radio	<u>0.00</u>	<u>11,500.00</u>	<u>-11,500.00</u>	<u>0.0%</u>
Total 300000 · Operations	<u>0.00</u>	<u>167,200.00</u>	<u>-167,200.00</u>	<u>0.0%</u>

	<u>Jul '16 - Jun 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
500000 · Administration				
501000 · Members Expenses				
501010 · Member Recognition	0.00	2,000.00	-2,000.00	0.0%
501020 · DVFA Pension	0.00	38,000.00	-38,000.00	0.0%
501021 · DVFA Members Pension Accrual	0.00	0.00	0.00	0.0%
501030 · Sunshine	0.00	1,000.00	-1,000.00	0.0%
501050 · Membership Events	0.00	18,000.00	-18,000.00	0.0%
501075 · EZ Pass	0.00	400.00	-400.00	0.0%
501080 · Medical Expenses	0.00	1,500.00	-1,500.00	0.0%
501090 · Uniforms Expenses	0.00	10,000.00	-10,000.00	0.0%
501130 · Member Driving Records	0.00	1,000.00	-1,000.00	0.0%
Total 501000 · Members Expenses	<u>0.00</u>	<u>71,900.00</u>	<u>-71,900.00</u>	<u>0.0%</u>
502000 · Memorial Hall Expenses				
502100 · Operations - Memorial Hall	0.00	2,000.00	-2,000.00	0.0%
502105 · Fund Raising - Memorial Hall	0.00	18,900.00	-18,900.00	0.0%
502200 · Fees and Licenses - Mem. Hall	0.00	1,500.00	-1,500.00	0.0%
502300 · Food- Memorial Hall	0.00	500.00	-500.00	0.0%
502400 · Beverage - Memorial Hall	0.00	23,000.00	-23,000.00	0.0%
502405 · Credit Card Fees	0.00	1,000.00	-1,000.00	0.0%
502500 · Employees - Memorial Hall				
502510 · Salaries - Bartending	0.00	4,500.00	-4,500.00	0.0%
502520 · FICA/MC Expense	0.00	150.00	-150.00	0.0%
Total 502500 · Employees - Memorial Hall	<u>0.00</u>	<u>4,650.00</u>	<u>-4,650.00</u>	<u>0.0%</u>
Total 502000 · Memorial Hall Expenses	<u>0.00</u>	<u>51,550.00</u>	<u>-51,550.00</u>	<u>0.0%</u>
503000 · Company Store Expenses				
503100 · Inventory - Company Store	0.00	3,100.00	-3,100.00	0.0%
503110 · Credit Card Fees	0.00	500.00	-500.00	0.0%
Total 503000 · Company Store Expenses	<u>0.00</u>	<u>3,600.00</u>	<u>-3,600.00</u>	<u>0.0%</u>
504000 · Refreshments				
504100 · 10-17	0.00	750.00	-750.00	0.0%
504300 · Coffee	0.00	600.00	-600.00	0.0%
504400 · Training Refreshments	0.00	250.00	-250.00	0.0%
504500 · Cover Up Refreshments	0.00	500.00	-500.00	0.0%
504600 · Emergency Meals	0.00	1,500.00	-1,500.00	0.0%
Total 504000 · Refreshments	<u>0.00</u>	<u>3,600.00</u>	<u>-3,600.00</u>	<u>0.0%</u>
506000 · Contract Services				
506100 · EMS Billing Services	0.00	99,000.00	-99,000.00	0.0%
506200 · Payroll Services	0.00	7,000.00	-7,000.00	0.0%
506300 · Legal Services	0.00	6,000.00	-6,000.00	0.0%
506400 · Accounting Services	0.00	15,000.00	-15,000.00	0.0%
506500 · Fund Drive Services				
506510 · Fund Drive - Fire	0.00	7,000.00	-7,000.00	0.0%
506520 · Fund Drive - EMS	0.00	23,000.00	-23,000.00	0.0%
506540 · Fund Drive - Capital	0.00	5,000.00	-5,000.00	0.0%
Total 506500 · Fund Drive Services	<u>0.00</u>	<u>35,000.00</u>	<u>-35,000.00</u>	<u>0.0%</u>
506600 · Marketing / Public Relations	0.00	1,000.00	-1,000.00	0.0%
Total 506000 · Contract Services	<u>0.00</u>	<u>163,000.00</u>	<u>-163,000.00</u>	<u>0.0%</u>
507000 · Insurance				
507100 · Insurance Exp. - Buildings	0.00	43,620.00	-43,620.00	0.0%
507110 · Flood Insurance	0.00	5,000.00	-5,000.00	0.0%
507200 · Insurance Exp. - Vehicles	0.00	73,000.00	-73,000.00	0.0%
507300 · Insurance Exp. - Liability	0.00	0.00	0.00	0.0%
507400 · Insurance Exp. - Major Med.	0.00	3,600.00	-3,600.00	0.0%
507500 · Accrual Insurance	0.00	0.00	0.00	0.0%
Total 507000 · Insurance	<u>0.00</u>	<u>125,220.00</u>	<u>-125,220.00</u>	<u>0.0%</u>
508000 · Dues, Fees, Subscriptions				
508100 · Association Dues and Assessment	0.00	7,000.00	-7,000.00	0.0%
508200 · Corporate and Legal Fees	0.00	100.00	-100.00	0.0%
508300 · Subscriptions	0.00	100.00	-100.00	0.0%
508400 · Association Meetings	0.00	6,400.00	-6,400.00	0.0%
Total 508000 · Dues, Fees, Subscriptions	<u>0.00</u>	<u>13,600.00</u>	<u>-13,600.00</u>	<u>0.0%</u>
509000 · Public Safety and Fire Preventi				
509100 · Fire Prevention Materials	0.00	3,000.00	-3,000.00	0.0%
509200 · Fire Prevention Programs	0.00	3,000.00	-3,000.00	0.0%
509000 · Public Safety and Fire Preventi - Other	0.00	0.00	0.00	0.0%
Total 509000 · Public Safety and Fire Preventi	<u>0.00</u>	<u>6,000.00</u>	<u>-6,000.00</u>	<u>0.0%</u>

	<u>Jul '16 - Jun 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
510000 · Banquet				
510100 · Banquet Expenses	0.00	1,000.00	-1,000.00	0.0%
Total 510000 · Banquet	0.00	1,000.00	-1,000.00	0.0%
511000 · Convention and Parade				
511100 · State Convention	0.00	6,000.00	-6,000.00	0.0%
Total 511000 · Convention and Parade	0.00	6,000.00	-6,000.00	0.0%
512000 · Ladies Auxiliary Expenses				
512200 · Ladies Auxiliary Pension	0.00	14,500.00	-14,500.00	0.0%
512201 · DVFA Ladies Pension Accrual	0.00	0.00	0.00	0.0%
Total 512000 · Ladies Auxiliary Expenses	0.00	14,500.00	-14,500.00	0.0%
513000 · Museum				
513100 · Museum Operations	0.00	8,200.00	-8,200.00	0.0%
Total 513000 · Museum	0.00	8,200.00	-8,200.00	0.0%
514000 · Office				
514010 · Office Supplies	0.00	3,500.00	-3,500.00	0.0%
514020 · Copiers/FAX	0.00	2,800.00	-2,800.00	0.0%
514030 · Computers				
514031 · Hardware	0.00	2,800.00	-2,800.00	0.0%
514032 · Software	0.00	3,500.00	-3,500.00	0.0%
514033 · Communications	0.00	8,500.00	-8,500.00	0.0%
514034 · Tech. Support	0.00	42,000.00	-42,000.00	0.0%
Total 514030 · Computers	0.00	56,800.00	-56,800.00	0.0%
514040 · Banking Fees				
514055 · Quickbook Subscription	0.00	90.00	-90.00	0.0%
514040 · Banking Fees - Other	0.00	500.00	-500.00	0.0%
Total 514040 · Banking Fees	0.00	590.00	-590.00	0.0%
514050 · Credit Card Fees	0.00	0.00	0.00	0.0%
514060 · Postage	0.00	1,200.00	-1,200.00	0.0%
Total 514000 · Office	0.00	64,890.00	-64,890.00	0.0%
516000 · Maps				
516100 · Map Supplies	0.00	250.00	-250.00	0.0%
Total 516000 · Maps	0.00	250.00	-250.00	0.0%
518000 · Sports and Fitness				
518100 · Sports	0.00	2,250.00	-2,250.00	0.0%
Total 518000 · Sports and Fitness	0.00	2,250.00	-2,250.00	0.0%
519000 · Loans				
519400 · Rescue Pumper Loan				
519410 · Rescue Pumper Loan Principal	0.00	0.00	0.00	0.0%
Total 519400 · Rescue Pumper Loan	0.00	0.00	0.00	0.0%
519600 · 2016 Pierce Loan				
519601 · 2016 Pierce Loan Interest	0.00	11,450.00	-11,450.00	0.0%
519600 · 2016 Pierce Loan - Other	0.00	0.00	0.00	0.0%
Total 519600 · 2016 Pierce Loan	0.00	11,450.00	-11,450.00	0.0%
519610 · Turnout Gear Loan				
519611 · 2015 Turnout Gear Loan Interest	0.00	2,250.00	-2,250.00	0.0%
519610 · Turnout Gear Loan - Other	0.00	0.00	0.00	0.0%
Total 519610 · Turnout Gear Loan	0.00	2,250.00	-2,250.00	0.0%
519625 · 2016 Ambulance (3) Loan				
519626 · 2016 Ambo (3) Loan Interest	0.00	14,100.00	-14,100.00	0.0%
Total 519625 · 2016 Ambulance (3) Loan	0.00	14,100.00	-14,100.00	0.0%
Total 519000 · Loans	0.00	27,800.00	-27,800.00	0.0%
519810 · Fixed Assets Acquired	0.00	347,900.00	-347,900.00	0.0%
519820 · Fixed Assets Transferred	0.00	-347,900.00	347,900.00	0.0%
520000 · Training - Administration				
520200 · Company Training - Admin.	0.00	2,000.00	-2,000.00	0.0%
520300 · Training Seminars - Admin.	0.00	2,000.00	-2,000.00	0.0%
Total 520000 · Training - Administration	0.00	4,000.00	-4,000.00	0.0%
521000 · Fund Raising Expenses				
506550 · Fund Raising New Bldg @ OBP/273	0.00	25,000.00	-25,000.00	0.0%
521100 · Junior Fund Raising Activities	0.00	300.00	-300.00	0.0%
Total 521000 · Fund Raising Expenses	0.00	25,300.00	-25,300.00	0.0%
Total 500000 · Administration	0.00	592,660.00	-592,660.00	0.0%

	<u>Jul '16 - Jun 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
505000 · Employees				
505100 · Career Employees				
505110 · Salaries - Career	0.00	852,000.00	-852,000.00	0.0%
505120 · FICA/MC Expense - Career	0.00	75,000.00	-75,000.00	0.0%
505130 · Benefits - Career	0.00	216,000.00	-216,000.00	0.0%
505140 · Supplies and Equipment - Career	0.00	10,000.00	-10,000.00	0.0%
505160 · Career Driving Records	0.00	500.00	-500.00	0.0%
505180 · Union Dues	0.00	4,000.00	-4,000.00	0.0%
505190 · Career Employee SIRA	0.00	2,000.00	-2,000.00	0.0%
505195 · Career Pension	0.00	30,000.00	-30,000.00	0.0%
505100 · Career Employees - Other	0.00	0.00	0.00	0.0%
Total 505100 · Career Employees	<u>0.00</u>	<u>1,189,500.00</u>	<u>-1,189,500.00</u>	<u>0.0%</u>
505200 · Part Time Employees				
505210 · Salaries - Part Time	0.00	626,000.00	-626,000.00	0.0%
505220 · FICA/MC Expense - PT	0.00	47,700.00	-47,700.00	0.0%
505230 · Benefits - Part Time	0.00	5,000.00	-5,000.00	0.0%
505240 · Supplies and Equipment - PT	0.00	1,000.00	-1,000.00	0.0%
505250 · Medical - PT	0.00	1,000.00	-1,000.00	0.0%
505260 · Part Time Staff Driving Record	0.00	500.00	-500.00	0.0%
505270 · Part Time Employees - Other	0.00	0.00	0.00	0.0%
Total 505200 · Part Time Employees	<u>0.00</u>	<u>681,200.00</u>	<u>-681,200.00</u>	<u>0.0%</u>
505300 · Administrative Employees				
505310 · Salaries - Administrative	0.00	54,500.00	-54,500.00	0.0%
505320 · FICA/MC Expense - Admin.	0.00	3,815.00	-3,815.00	0.0%
505330 · Benefits - Administrative	0.00	12,000.00	-12,000.00	0.0%
505340 · Supplies and Equipment - Admin.	0.00	500.00	-500.00	0.0%
505360 · Admin Driving Record	0.00	15.00	-15.00	0.0%
Total 505300 · Administrative Employees	<u>0.00</u>	<u>70,830.00</u>	<u>-70,830.00</u>	<u>0.0%</u>
505400 · EMS supervisor Employee				
505410 · Salaries - Supervisor	0.00	68,041.00	-68,041.00	0.0%
505420 · FICA/MC Expense - Supervisor	0.00	5,250.00	-5,250.00	0.0%
505460 · Supervisor - Driving Record	0.00	0.00	0.00	0.0%
Total 505400 · EMS supervisor Employee	<u>0.00</u>	<u>73,291.00</u>	<u>-73,291.00</u>	<u>0.0%</u>
505500 · Salaries - Mechanic				
505510 · Salaries - Mechanic	0.00	62,000.00	-62,000.00	0.0%
505520 · FICA/MC - Mechanic	0.00	4,200.00	-4,200.00	0.0%
505530 · Benefits - Mechanic	0.00	14,400.00	-14,400.00	0.0%
505560 · Mechanic driving record	0.00	0.00	0.00	0.0%
505500 · Salaries - Mechanic - Other	0.00	0.00	0.00	0.0%
Total 505500 · Salaries - Mechanic	<u>0.00</u>	<u>80,600.00</u>	<u>-80,600.00</u>	<u>0.0%</u>
505600 · Salaries - PT Mechanic				
505610 · PT Mechanic Salary	0.00	13,312.00	-13,312.00	0.0%
505620 · PT Mechanic FICA/MC	0.00	932.00	-932.00	0.0%
Total 505600 · Salaries - PT Mechanic	<u>0.00</u>	<u>14,244.00</u>	<u>-14,244.00</u>	<u>0.0%</u>
Total 505000 · Employees	<u>0.00</u>	<u>2,109,665.00</u>	<u>-2,109,665.00</u>	<u>0.0%</u>
Total Expense	<u>0.00</u>	<u>3,200,675.00</u>	<u>-3,200,675.00</u>	<u>0.0%</u>
Net Ordinary Income	<u>0.00</u>	<u>874,725.00</u>	<u>-874,725.00</u>	<u>0.0%</u>
Other Income/Expense				
Other Expense				
600000 · Depreciation				
600001 · Depreciation Expense	0.00	540,000.00	-540,000.00	0.0%
Total 600000 · Depreciation	<u>0.00</u>	<u>540,000.00</u>	<u>-540,000.00</u>	<u>0.0%</u>
Total Other Expense	<u>0.00</u>	<u>540,000.00</u>	<u>-540,000.00</u>	<u>0.0%</u>
Net Other Income	<u>0.00</u>	<u>-540,000.00</u>	<u>540,000.00</u>	<u>0.0%</u>
Net Income	<u>0.00</u>	<u>334,725.00</u>	<u>-334,725.00</u>	<u>0.0%</u>

Appendix D

**Christiana Fire Company
FY 2017 Budget Planning Attendance**

		April 17th	May 1st	May 15th	May 22nd
John Saville	President	P	P	P	P
Howard Hammel	Vice-President	P	P	P	P
Jeff Shields	Treasurer	P	P	P	P
Loraine Divergilis	Financial Secretary	A	A	A	A
Ora Nichols	Secretary	A	A	A	A
Sandy Ingram	Administrator	P	P	P	A
Bill Anderson Sr.	1 Yr Director - 3	A	A	P	A
Kevin Hawkins	2 Yr Director - 3	P	P	P	P
Rob McFarland	3 Yr Director - 3	P	P	A	A
Matt Hammond	1 Yr Director - 6	A	A	A	A
Keith Simpkins	2 Yr Director -6	A	A	P	A
Tom Darling	3 Yr Director - 6	A	A	A	A
Bub Duhadaway	1 Yr Director - 12	A	A	A	A
Brian Reeder	2 Yr Director -12	A	A	A	A
Dirk Faults	3 Yr Director - 12	P	P	P	P
Rich Perillo	Fire Chief	A	A	A	A
Kevin Cowperthwait	Deputy 12	A	A	P	P
Bill Anderson Jr.	Deputy 6	A	A	A	A
Hank Smith	Deputy - EMS	A	A	A	P
Jack McPartland	Asst. Chief - 12	A	A	A	P
Drew McPartland	Asst. Chief - 3	A	A	A	P
Al Huelsenbeck	Asst. Chief - 6	A	A	A	A

P = Present

A= Absent

Appendix E

Christiana Fire Company Annual Purchase Orders

Fiscal Year 2017

Guidelines: Annual purchase orders are authorize to pay certain recurring invoices.
 Except as noted, each annual purchase order applies to a single budget account.

PO No.	VENDOR	Account #	Account Name
2017-01	Advantage Health Care Soutlions	506100	EMS Billing Services
2017-02	Aflac	505000	Payroll liabilites
2017-03	Republic Services	140000	Trash- All Stations
2017-04	Ameriprise	505000	Sira- Payroll liabilities
2017-05	Artiesian Water	153000	Water- (all stations)
2017-06	AT& T	154000	LD Telephone (all stations)
2017-07	Austin & Pruitt	311100	Fire Ext Services ONLY
2017-08	Carl King	160000	Motor Fuels (all Stations)
2017-09	Chief Technologies	514034	Web Hosting ONLY Tech Support
2017-10	PNC Bank	514040	Bank Fees
2017-11	Citizens Bank	23501	Gear Loan
2017-12	Citizens Bank	23502	Engine Loan
2017-13	Citizens Bank	23503	Ambulances Loan
2017-14	Comcast Cable	514030	Computer Modem
2017-15	Delmarva Power	151000	Electric (all stations)
2017-16	Delmarva Power	152000	Heating (all stations)
2017-17	Delta Dental	505000	Payroll liabilites
2017-18	WEX FUEL CARD	160000	Gasoline
2017-19	G&E Welding (oxygen)	322000	EMS Disposables
2017-20	MySherpa	514031	Monthly IT Support
2017-21	NCC Uniformed FF Assoc	22701	Payroll liabilites/Union Dues
2017-22	New Castle County	153000	Sewer (all station)
2017-23	Paid Personnel	505000	Payroll liabilites
2017-24	Paychex	506200	Payroll Services
2017-25	Roberts Oxygen	321000	EMS Disposables
2017-26	Schagrin Gas	152000	Heating -Station 3
2017-27	Southeastern Emergency	322000	EMS Disposables
2017-28	State Personnel Office (BCBS)	505000	payroll liabilites
2017-29	Strong's Exterminating	140000	Exterminating Serives
2017-30	United Water of Delaware	153000	Water- Station 3 & 12
2017-31	Verizon Communications	154000	Telephone Services
2017-32	Verizon FIOS	514030	Computer Broadband
2017-33	Verizon Wireless	154070	Cell Phones & Air Cards
2017-34	OCS Fund Drives	506500 (See CODE)	FIRE , EMS , CAPITAL
2017-35	Woltemate Lawn Care	140000	Lawn Service (All Stations)

Appendix F

**Christiana Fire Company
Budget Worksheet
FY 2017**

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FY 2017

Budget Account: 501000 Members Expenses

Prepared By: John Saville

Budget Account No.	Proposed Budget Amount	Description / Justification	Approved Budget Amount
501010 Member Recognition	\$ 2,000	FY2016	
501020 DVFA Pension	\$ 38,000	Increase of \$3,000 per year last 3 years	
501030 Sunshine	\$ 1,000	FY2016 + increase to try improve	
501035 Member Funeral Expenses	\$ -		
501040 Junior Membership	\$ -		
501050 Membership Events	\$ 18,000	- CFC Christmas party \$3,000 - Summer Picnic/Pig Roast \$2,000 - Housing Event for new Engine & Ambulances \$10,000 - Other Events \$3,000	
501070 Travel Expenses	\$ -		
501075 EZ Pass	\$ 400		
501090 Uniforms Expenses	\$ 20,000	\$10,000 New Class A Uniforms for Admin & Ops Officers \$10,000 Momento's for past Chief's & Presidents	Line Item was increased during the 6/14/16 BOD meeting
501120 Blood Bank	\$ -		
501125 Medical	\$ 1,500	FY2016 - Workman's Comp. Deductible for Volunteer Staff	
501130 Member Driving Records	\$ 1,000	Insurance recommendation	
TOTAL	\$81,900		

Notes: